



State of Louisiana
DIVISION OF ADMINISTRATION

OFFICE OF STATE UNIFORM PAYROLL

KATHLEEN BABINEAUX BLANCO
GOVERNOR

JERRY LUKE LEBLANC
COMMISSIONER OF ADMINISTRATION

December 21, 2006

OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2007-25

TO: All ISIS HR Agencies
FROM: Jena W. Cary
Director
SUBJECT: Calendar Year 2008 OSUP Pay Period Table & OSUP Calendar

Attached is the 2008 Office of State Uniform Payroll (OSUP) processing table & calendar which cover the payroll periods from January 2008 through December 2008 and include the following information:

Table:

- a. Pay Period number
- b. Pay Period From & To dates
- c. Check Date
- d. Insurance Month
Note: 02/29/2008 & 08/29/2008 check dates will be free of semi-monthly deductions.
- e. AFS Posting dates (regular payroll)
Note: Check date 02/01/2008 will be posted to AFS in January (01/30/2008)
Check date 08/01/2008 will be posted to AFS in July (07/30/2008)

Calendar:

- a. Payday
- b. Pay Checks free of Semi-Monthly Deductions
- c. Pay Period End Dates
- d. State Holidays

These documents, as well as calendars for prior years can be found at:
http://www.doa.louisiana.gov/osup/osup_calendars.htm.

Postings for off-cycle payments are not included on the table since these postings may occur on a daily basis. Off-cycle payments will be posted in the evening on the next business day after the date of the payment. Any questions concerning the information on these attachments may be directed to a member of the OSUP Benefits and Financial Administration Unit at _DOA-OSUP-BFA@la.gov or (225):

Laurie Lee	342-5377	Orneatha Wright	342-5357
Penny Jones	342-5354	Angela Woods	342-5345
Angel Vernon	342-5344		

JWC:LAL:kmb

Attachments: [OSUP Pay Period Table \(2008\)](#)
[OSUP Calendar \(2008\)](#)