

How Do I Clear Time Evaluation Errors?

(Part Three of Three)

(Issued 07/21/06)

This week the following ZT11 error is addressed:

Note: These errors can also be found thru Process Messages in PTMW. The correction process would be the same.

Error:

Negative Quota or Negative Rollover

Cause:

A retro-active change to planned working time was entered on the employee. Or, comp time has been deleted from the time file causing a negative quota.

Example of a Negative Quota: Employee earned k-time in the last pay period. In the current period, absences were entered and deducted from k-time quota. A prior period adjustment was then done to delete the k-time earned.

Research:

Check for a retroactive change made to Planned Working Time (IT7) or prior period adjustments that deleted k-time earned.

Solution:

Run ZP109 Time evaluation/absence recalculation forced back to 6/21/2004. May need to be repeated or forced back to 12/22/03.

If employee fails Time eval/absence recalc, it may be necessary to replace all or part of subsequent absence(s) with LWOP.

After making corrections to the time file, run ZP109 – Time Eval/Absence Recalc (Single Person) for the employee.

Re-run [ZT11](#) to make sure an error did not occur on a subsequent day.