

**STATEWIDE COMPETITIVE CONTRACT
AWARD**



**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION
OFFICE OF STATE PURCHASING**

NUMBER : 407814
BUYER : PATSY BERGERON
BUYER PHONE : (225)342-8042
T-NUMBER : 90458
DATE ISSUED : 01/21/09
VENDOR NUMBER : 591059698 01
VENDOR PHONE : (504)733-7559-0000
REQ AGENCY : 107001

OFFICE OF STATE PURCHASING

AGENCY REQ NO. :
ISIS REQ NO. : 1319805
FISCAL YEAR : 09
EFFECTIVE DATE : 02/01/09
EXPIRATION DATE : 01/31/10

MAC PAPERS INC
801 EDWARDS AVE
HARAHAN, LA 70123

**TOILET TISSUE & PAPER TOWEL STATEWIDE
CONTRACT**

1. THIS IS NOT AN ORDER TO SHIP OR BEGIN SERVICE). A CONTRACT RELEASE OR PURCHASE ORDER MUST BE ISSUED BEFORE YOU ARE AUTHORIZED TO SHIP (OR BEGIN SERVICE).
2. THIS IS NOTICE THAT THE CONTRACT REFERENCED ABOVE HAS BEEN AWARDED TO YOU BASED ON THE BID (OR PROPOSAL) SUBMITTED. ALL TERMS, CONDITIONS, AND SPECIFICATIONS OF THE SOLICITATION WILL APPLY TO ALL ORDERS.
3. ANY AGENCY AUTHORIZED TO PURCHASE FROM THIS CONTRACT MUST ISSUE AN ORDER AND REFERENCE THE CONTRACT NUMBER, LINE NUMBER AND COMMODITY ITEM NUMBER FOR EACH ITEM.
4. CHANGES IN ITEMS TO BE FURNISHED ARE NOT PERMITTED (UNLESS APPROVED BY THE OFFICE OF STATE PURCHASING PRIOR TO DELIVERY). PRIOR APPROVAL MUST ALSO BE OBTAINED BEFORE DISTRIBUTORS CAN BE ADDED OR DELETED.
5. IF A DISTRIBUTOR LIST WAS SUBMITTED, CONTRACTOR MUST SEND COPIES OF THIS AWARD TO EACH DISTRIBUTOR.
6. QUANTITIES LISTED ARE ESTIMATED AND NO QUANTITIES ARE GUARANTEED (UNLESS "COMMITTED VOLUME" IS SPECIFICALLY STATED). CONTRACTOR MUST SUPPLY ACTUAL REQUIREMENTS ORDERED AT THE CONTRACT PRICE AWARDED.
7. COMPLIANCE WITH CIVIL RIGHTS LAWS.

THE CONTRACTOR AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND TITLE VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, THE FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VIETNAM ERA VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND CONTRACTOR AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. CONTRACTOR AGREES TO NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER THIS AGREEMENT AND ANY CONTRACT ENTERED INTO AS A RESULT OF THIS AGREEMENT, WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY CONTRACTOR OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE SHALL BE GROUNDS FOR TERMINATION OF THIS AGREEMENT AND ANY CONTRACT ENTERED INTO AS A RESULT OF THIS AGREEMENT.

RECOMMENDING APPROVAL: Patsy Bergeron
STATE PURCHASING OFFICER/SUPERVISOR

APPROVED BY:

Denise Lea
DENISE LEA
DIRECTOR OF PURCHASING

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1 ***** TERM CONTRACT GENERAL CONDITIONS *****

1. TERMS AND CONDITIONS. THIS SOLICITATION CONTAINS ALL TERMS AND CONDITIONS WITH RESPECT TO THE COMMODITIES HEREIN. ANY VENDOR CONTRACTS, FORMS, TERMS OR OTHER MATERIALS SUBMITTED WITH BID MAY CAUSE BID TO BE REJECTED.

2. VENDOR'S FORMS. THE PURCHASE/RELEASE ORDER IS THE ONLY BINDING DOCUMENT TO BE ISSUED AGAINST THIS CONTRACT. SIGNING OF VENDOR'S FORMS IS NOT ALLOWED.

3. SUBSTITUTES. ONLY BRANDS AND NUMBERS STATED IN THE AWARD ARE APPROVED FOR DELIVERY UNDER THIS CONTRACT AND ANY SUBSTITUTION MUST RECEIVE PRIOR WRITTEN APPROVAL OF THE DIRECTOR OF STATE PURCHASING OR DESIGNEE.

4. PRICE REDUCTIONS. WHENEVER THERE IS A REDUCTION IN PRICE, WHICH IS LOWER THAN THE CONTRACT PRICE, OFFERED TO SIMILARLY SITUATED CUSTOMERS CONTRACTING FOR THE SAME PERIOD AND UNDER THE SAME TERMS AND CONDITIONS, SAID REDUCTION MUST BE PRESENTED DIRECTLY TO THE DIRECTOR OF STATE PURCHASING. NO PRICE REDUCTION ON A STATEWIDE CONTRACT MAY BE OFFERED TO AN AGENCY UNLESS THAT REDUCTION IS OFFERED TO ALL AGENCIES.

5. DELIVERIES. CONTRACTORS WILL MAINTAIN AN ADEQUATE SUPPLY OF ALL ITEMS IN ORDER TO MEET SPECIFIED DELIVERY.

6. INVOICES. INVOICES WILL BE SUBMITTED BY THE CONTRACTOR TO THE USING AGENCY AND THE INVOICE SHALL REFER TO THE DELIVERY TICKET NUMBER, DELIVERY DATE, PURCHASE/RELEASE ORDER NUMBER, QUANTITY, UNIT PRICE, AND DELIVERY POINT. A SEPARATE INVOICE FOR EACH ORDER DELIVERED AND ACCEPTED SHALL BE SUBMITTED BY THE CONTRACTOR IN DUPLICATE DIRECTLY TO THE ACCOUNTING DEPARTMENT OF THE USING AGENCY. INVOICES SHALL SHOW THE AMOUNT OF ANY CASH DISCOUNT AND SHALL BE SUBMITTED ON THE CONTRACTOR'S OWN INVOICE FORM.

7. PAYMENT. PAYMENT WILL BE MADE ON THE BASIS OF UNIT PRICE AS LISTED IN THIS CONTRACT; SUCH PRICE AND PAYMENT WILL CONSTITUTE FULL COMPENSATION OF FURNISHING AND DELIVERING THE CONTRACT COMMODITIES. IN NO CASE WILL THE STATE AGENCY REFUSE TO MAKE PARTIAL PAYMENTS TO THE CONTRACTOR ALTHOUGH ALL ITEMS HAVE NOT BEEN DELIVERED. THIS PAYMENT IN NO WAY RELIEVES THE CONTRACTOR OF HIS RESPONSIBILITY TO EFFECT SHIPMENT OF THE BALANCE OF THE ORDER. PAYMENT WILL BE TO VENDOR AND ADDRESS AS SHOWN ON ORDER.

8. VENDOR LIST. THE BIDDER WHO SIGNS THE BID WILL BE DESIGNATED AS PRIME CONTRACTOR ON ANY CONTRACT RESULTING FROM THIS SOLICITATION. IF ADDITIONAL DISTRIBUTOR VENDORS ARE AUTHORIZED TO RECEIVE ORDERS FOR ITEMS CONTAINED IN SAID CONTRACT, THE BIDDER MUST SUBMIT WITH THE BID, A LIST OF THOSE ADDITIONAL AUTHORIZED DISTRIBUTORS INCLUDING THE COMPLETE BUSINESS ADDRESS. THE PRIME CONTRACTOR WILL BE RESPONSIBLE FOR THE ACTIONS OF ANY DISTRIBUTOR VENDORS LISTED.

9. COMPLIANCE WITH CIVIL RIGHTS LAWS. BY SUBMITTING AND SIGNING THIS SOLICITATION, THE BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND TITLE VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, THE FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VIETNAM ERA VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION, WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN

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APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.

10. PREFERENCE. IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1595, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS MANUFACTURED, PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.

DO YOU CLAIM THIS PREFERENCE? YES _____

SPECIFY LINE NUMBER(S): _____

SPECIFY LOCATION WITHIN LOUISIANA WHERE PRODUCT IS MANUFACTURED, PRODUCED, GROWN OR ASSEMBLED: _____

(NOTE: IF MORE SPACE IS REQUIRED, INCLUDE ON SEPARATE SHEET.)

DO YOU HAVE A LOUISIANA BUSINESS WORKFORCE? YES _____ NO _____

DO YOU CERTIFY THAT AT LEAST FIFTY PERCENT (50%) OF YOUR LOUISIANA BUSINESS WORKFORCE IS COMPRISED OF LOUISIANA RESIDENTS?

YES _____ NO _____

FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES. PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.

11. COOPERATIVE PURCHASE. POLITICAL SUBDIVISIONS OF THE STATE, QUASI STATE AGENCIES, AND EXTERNAL PROCUREMENT UNITS (DESCRIBED BELOW), MAY BE PERMITTED TO PURCHASE FROM CONTRACTS MADE BY THE OFFICE OF STATE PURCHASING. THE BIDDER MAY, AT ITS OPTION, PERMIT POLITICAL SUBDIVISIONS OF THE STATE, QUASI STATE AGENCIES, AND EXTERNAL PROCUREMENT UNITS TO PURCHASE FROM ANY CONTRACTS AWARDED AGAINST THIS SOLICITATION. PLEASE CHECK ALL THAT APPLY:

_____ BIDDER PERMITS ANY CONTRACT AWARDED TO APPLY TO QUASI STATE AGENCIES OR OTHER POLITICAL SUBDIVISIONS OF THE STATE.

_____ BIDDER PERMITS ANY CONTRACT AWARDED TO APPLY TO AGENCIES OF THE UNITED STATE GOVERNMENT.

_____ BIDDER PERMITS ANY CONTRACT AWARDED TO APPLY TO OTHER BUYING ORGANIZATIONS (OTHER THAN THE UNITED STATES GOVERNMENT), NOT LOCATED IN THIS STATE WHICH, IF LOCATED IN THIS STATE, WOULD QUALIFY AS A PUBLIC PROCUREMENT UNIT.

12. ACCEPTANCE. UNLESS OTHERWISE SPECIFIED, BIDS ON THIS CONTRACT WILL BE ASSUMED TO BE FIRM FOR ACCEPTANCE FOR A MINIMUM OF 60 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE SPECIFIED CONTRACT PERIOD.

13. CONTRACT REVISIONS. REQUESTS FOR REVISIONS TO THIS CONTRACT MUST BE ADDRESSED TO THE DIRECTOR OF STATE PURCHASING AND SHALL REFER THE CONTRACT ITEM NUMBER WITH JUSTIFICATION OF THE REQUEST. DISTRIBUTOR VENDOR CHANGES, PRICE REDUCTIONS AND JUSTIFIABLE ITEM DELETIONS MAY BE CONSIDERED DURING THE CONTRACT PERIOD. NEW ITEM ADDITIONS WILL BE CONSIDERED ONLY ON THE ANNIVERSARY DATE OF THE CONTRACT. EXCEPTIONS TO THIS WILL BE ALLOWED ONLY WHEN STATE PURCHASING HAS DETERMINED ADDITIONS WILL BE OF SUBSTANTIAL BENEFIT TO THE STATE AND WILL JUSTIFY THE TIME, EFFORT AND COST REQUIRED TO MAKE SUCH ADDITIONS.

CONTRACTOR MUST IMMEDIATELY NOTIFY THE OFFICE OF STATE PURCHASING WHEN ANY DEALER ON THIS CONTRACT IS TERMINATED, RELOCATED OR ADDED. ALL ORDERS PLACED WITH DEALERS PRIOR TO RECEIPT OF SUCH NOTIFICATION BY THE OFFICE OF STATE PURCHASING MUST BE HONORED. REVISIONS WILL BECOME EFFECTIVE ONLY UPON APPROVAL BY THE DIRECTOR OF STATE PURCHASING OR DESIGNEE. BIDDER SHOULD INCLUDE WITH BID A LIST OF ALL PERSONS, IN

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ADDITION TO THE SIGNER OF THIS BID, WHO ARE AUTHORIZED TO REQUEST REVISIONS TO THIS CONTRACT.

14. CONTRACTUAL PERIOD. THE STATE OF LOUISIANA INTENDS TO AWARD ALL ITEMS FOR AN INITIAL PERIOD, NOT TO EXCEED 12 MONTHS. DELAYS IN AWARDDING, BEYOND THE ANTICIPATED STARTING DATE, MAY RESULT IN A CHANGE IN THE CONTRACT PERIOD. IF THE SITUATION OCCURS, AN AWARD MAY BE MADE FOR LESS THAN 12 MONTHS.

15. CANCELLATION. THE STATE OF LOUISIANA RESERVES THE RIGHT TO CANCEL THIS CONTRACT WITH THIRTY (30) DAYS WRITTEN NOTICE.

16. QUANTITIES. THIS IS AN OPEN-ENDED REQUIREMENTS CONTRACT. QUANTITIES SHOWN ARE BASED ON THE PREVIOUS CONTRACT USAGE OR ESTIMATES. WHERE USAGE IS NOT AVAILABLE, A QUANTITY OF 1 INDICATES A LACK OF HISTORY ON THIS ITEM. THE SUCCESSFUL BIDDER MUST SUPPLY AT BID PRICES ACTUAL REQUIREMENTS AS ORDERED WHETHER THE TOTAL OF SUCH REQUIREMENTS ARE MORE OR LESS THAN THE QUANTITIES SHOWN.

17. ORDERS. ALL STATE AGENCIES ARE TO ISSUE CONTRACT RELEASE ORDERS FOR THE ITEMS REQUIRED, AS AND WHEN NEEDED. POLITICAL SUBDIVISIONS OF THE STATE AND QUASI AGENCIES WHO HAVE BEEN AUTHORIZED TO PURCHASE FROM CONTRACTS MADE BY THE OFFICE OF STATE PURCHASING, ARE TO ISSUE THEIR REGULAR PURCHASE ORDERS DIRECTLY TO THE SUPPLIER, MAKING REFERENCE TO THE CONTRACT AND ITEM NUMBER.

2 CONTRACT PERFORMANCE EVALUATION

IN AN EFFORT TO IMPROVE OUR CONTRACTS TO MEET THE NEEDS OF THE AGENCIES WE SERVE, THE CONTRACTOR'S PERFORMANCE WILL BE MONITORED. AGENCIES' FEEDBACK WILL BE REQUESTED REGARDING CUSTOMER SERVICE, DELIVERY, PRODUCT QUALITY, BILLING, OVERALL EFFECTIVENESS OF THE CONTRACT, AND ANY NEEDED CHANGES. THEIR RESPONSES WILL BE CONSIDERED IN DETERMINING OUR OPTIONS FOR RENEWALS OR REVISIONS AND REBIDDING. TO VIEW THE CONTENT OF THE CONTRACT PERFORMANCE EVALUATION FORM, GO TO [HTTP://WWW.DOA.LA.GOV/OSP/ONLINEFORMS/SUBMIT/CONTRPERFORMANCE.PDF](http://www.doa.la.gov/osp/onlineforms/submit/contrperformance.pdf) OR CALL FOR A COPY.

AGENCY REPORTS OF DEFICIENT PERFORMANCE WILL BE APPROPRIATELY ADDRESSED DURING THE CONTRACT PERIOD.

3 A BIDDER WHO IS NOT THE MANUFACTURER OF THE PRODUCTS BID SHALL BE AUTHORIZED BY THE MANUFACTURER TO BID AND SELL THE PRODUCTS. A SIGNED LETTER FROM THE MANUFACTURER INDICATING THAT THE BIDDER HAS THE PROPER AUTHORIZATION MAY BE REQUIRED. IF REQUIRED, THE BIDDER SHALL SUBMIT THE INFORMATION WITHIN SEVEN (7) DAYS OF THE REQUEST TO THE OFFICE OF STATE PURCHASING.

4 ANY PRODUCT OFFERED AS RECYCLED SHALL CONTAIN THE MINIMUM RECYCLED CONTENT/POST-CONSUMER RECOVERD MATERIAL AS STATED IN THE ITEM DESCRIPTION FOR EACH RECYCLED LINE ITEM.

THE RECYCLED ITEMS SPECIFIED IN THIS CONTRACT ARE INTENDED TO BE IN COMPLIANCE WITH THE GUIDELINES ADOPTED BY THE ENVIRONMENTAL PROTECTION AGENCY UNDER THE RESOURCE CONSERVATION AND RECOVERY ACT OF 1976 (PUBLIC LAW 94-580, 42 U.S.C. 6901 ET SEQ.), THE EPA'S COMPREHENSIVE PROCUREMENT GUIDELINES (CPG).

"RECOVERED PAPER MATERIALS" MEANS PAPER WASTE GENERATED AFTER THE COMPLETION OF A PAPER-MAKING PROCESS, SUCH AS:

POST-CONSUMER WASTE: PAPER FROM HOMES, OFFICES, RETAIL STORES SCHOOLS AND OTHER INSTITUTIONS AFTER IT HAS BEEN USED FOR ITS INTENDED PURPOSE AND DISCARDED.

PRE-CONSUMER OR MANUFACTURING WASTE: WASTE PAPER FROM CONVERTING OR PRINTING PROCESSES, SUCH AS ENVELOPE OR BINDERY TRIMMING,

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PRINTED SCRAP FROM PRINT SHOPS AND DISCARDED OVERRUNS OF PRINTED MATERIALS. ALSO INCLUDES OBSOLETE INVENTORIES OF PAPER FROM PUBLISHERS, DISTRIBUTORS, CONVERTERS OR OTHER BUSINESSES (NOT INCLUDING PAPER MILLS), ANY BY-PRODUCTS OF OTHER MANUFACTURING PROCESSES.

THE FOLLOWING CANNOT BE CONSIDERED "RECOVERED PAPER MATERIALS":

MILL BROKE: REFERS TO PAPER DISCARDED ANYWHERE IN THE PAPER MANUFACTURING PROCESS. MILL BROKE IS ROUTINELY REUSED IN THE IN THE PAPER MAKING PROCESS AND ITS USE DOES NOT HAVE MUCH IMPACT ON REDUCING THE WASTE SYSTEM.

WET BROKE: PAPER TAKEN OFF THE WET END OF A PAPER MACHINE.

DRY BROKE: COMES FROM PAPER DAMAGED IN THE DRYING OR CALENDERING SECTION OF THE PAPER MACHINE; TRIMMED OFF THE REWINDING OF ROLLS OR SHEETING PROCESS; OR DISCARDED FOR MANUFACTURING DEFECTS OR OBSOLESCENCE.

5 MINIMUM ORDER IS ONE HUNDRED DOLLARS (\$100.00).

6 THE PURCHASING AGENCY RESERVES THE RIGHT TO INSPECT AND TEST THE DELIVERED MERCHANDISE FOR COMPLIANCE WITH THE BID SPECIFICATIONS. IF MERCHANDISE FAILS TO MEET THE SPECIFICATIONS, THE COST OF TEST AND INSPECTION WILL BE PAID BY THE CONTRACTOR. IF THE MERCHANDISE IS IN COMPLIANCE, COST OF ALL TEST WILL BE PAID BY THE USING AGENCY.

7 AT THE OPTION OF THE STATE OF LOUISIANA AND ACCEPTANCE BY THE CONTRACTOR, THIS CONTRACT MAY BE EXTENDED FOR TWO ADDITIONAL TWELVE (12) MONTH PERIODS AT THE SAME PRICE, TERMS AND CONDITIONS. TOTAL CONTRACT TIME MAY NOT EXCEED THIRTY-SIX (36) MONTHS.

8 SUCCESSFUL VENDOR IS TO KEEP A RECORD OF ALL ORDERS ISSUED AGAINST THIS CONTRACT DURING THE CONTRACT PERIOD. APPROXIMATELY FOUR (4) MONTHS PRIOR TO THE END OF THE CONTRACT PERIOD, THE VENDOR IS TO BE PREPARED TO SUBMIT TO THE OFFICE OF STATE PURCHASING A CONTRACT USAGE REPORT.

THE USAGE REPORT IS TO INCLUDE THE VENDOR'S NAME, PHONE AND FAX NUMBERS, THE PERSONS WHO COMPILED THE REPORT AND A SUMMARY "BY LINE ITEM" INDICATING QUANTITY PURCHASED.

9 IF THE PRODUCT(S) BID DOES NOT FIT THE EXISTING DISPENSERS AT THE VARIOUS AGENCIES, THE SUCCESSFUL VENDOR(S) WILL BE REQUIRED TO FURNISH ADAPTERS OR DISPENSERS AT LOCATIONS WHERE NECESSARY AT NO ADDITIONAL CHARGE TO THE STATE OF LOUISIANA. (NOTE: PRISON ENTERPRISES HAS A MINIMUM OF 400 BAY WEST #800 DISPENSERS AND PUBLIC SAFETY SERVICES CURRENTLY UTILIZES SCOTT #09564 DISPENSERS FOR THE JUMBO ROLL TOILET TISSUE.

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SPECIFICATIONS FOR
TOILET TISSUE
(LINES 00001 THRU 00004)

THE TOILET TISSUE SHALL BE MADE FROM CLEAN, PROCESSED WOOD FIBERS, AND/OR RECLAIMED FIBERS AND SHALL BE UNGLAZED AND SOFT TO THE TOUCH. TISSUE SHALL BE CLEAN AND FREE FROM DIRT SPOTS (NO MORE THAN 5); HOLES OR TEARS (LESS THAT 1/16 INCH IN ONE SHEET); SHIVES OR SHIVERS (1/8 INCH OR MORE IN LENGTH, OR MORE THAN 5 SHIVES OR SHIVERS LESS THAN 1/8 INCH IN ONE SHEET); ANY FOREIGN MATTER, UNDIGESTED PAPER,

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OR UNBLEACHED WASTE. THE TISSUE SHALL NOT BE INJURIOUS TO THE SKIN AND SHALL HAVE NO OBJECTIONABLE ODOR WHEN WET OR DRY. IT SHALL BE MANUFACTURED AND PACKED UNDER SANITARY CONDITIONS. TOILET TISSUE SHALL BE WHITE. TOILET TISSUE SHEETS MUST BE PERFORATED TO ENABLE EASE IN TEARING FROM ROLL WITHOUT UNNECESSARY WASTE (DOES NOT APPLY TO LINES 00003 AND 00004). THE ROLLS SHALL BE EVENLY AND TIGHTLY WOUND ON STIFF ROUND PAPERBOARD CORES SUFFICIENTLY RIGID TO PREVENT COLLAPSE UNDER ORDINARY CONDITIONS OF TRANSPORTATION AND USAGE. TISSUE PLY SHOULD NOT SEPARATE.

EACH ROLL SHALL BE FULLY WRAPPED TO PROVIDE ADEQUATE PROTECTION FOR THE TISSUE, (DOES NOT APPLY TO LINES 00003 AND 00004). SHIPPING CONTAINERS SHALL BE MADE OF SUBSTANTIAL COMMERCIAL CONTAINERS SO CONSTRUCTED AS TO DETER DEFORMITY IN HANDLING AND TO INSURE ACCEPTANCE AND SAFE DELIVERY. EACH SHIPPING CONTAINER SHALL BE CLEARLY AND PERMANENTLY MARKED WITH THE MANUFACTURER'S NAME, PRODUCT NAME AND/OR NUMBER, SHEET SIZE AND COUNT, AND THE QUANTITY CONTAINED.

PHYSICAL REQUIREMENTS FOR REGULAR ROLL TOILET TISSUE (LINES 00001 & 00002):

CHARACTERISTICS:	1-PLY	2-PLY
BASIS WEIGHT (24"X 36"- 500 SHEETS) MIN. LBS	11	18
TENSILE STRENGTH, DRY, OZ./INCH, AVERAGE MACHINE DIRECTION, MIN.	13	8
AVERAGE BOTH DIRECTIONS COMBINED, MIN.		
ABSORPTION TIME OF 0.01 ML. OF WATER, MAXIMUM SECONDS	32	18
SHEET COUNT/ROLL/MINIMUM	1000	500
SHEET COUNT ROLL/MAXIMUM	1250	650
ROLL COUNT/CASE, MINIMUM	96	96
	+5	+5
INSIDE DIAMETER OF CORE	1-3/8 TO 1-3/4 INCHES	
ROLL WIDTH	4.1" TO 4.5"	
PERFORATION INTERVAL	4 TO 4-5/8 "	
RECYCLED FIBER CONTENT + 100% WITH A MINIMUM PERCENTAGE OF POST- CONSUMER RECOVERED MATERIALS OF 20%.		

SPECIFICATION FOR TOILET SEAT COVERS (LINE 00005)

THE TOILET SEAT COVERS SHALL BE MADE FROM CLEAN, PROCESSED FIBERS, AND/OR RECLAIMED FIBERS, AND HAVE A SMOOTH SURFACE. COVERS SHALL BE CLEAN AND FREE OF DIRT SPOTS AND FOREIGN MATERIAL. THE COVERS SHALL NOT BE INJURIOUS TO THE SKIN, AND BE MANUFACTURED AND PACKED UNDER SANITARY CONDITIONS. THE COVERS SHALL BE WHITE.

TOILET SEAT COVERS SHALL BE SELF-DISPOSING AND SHALL NOT CLOG PLUMBING

PACKAGE SHALL PROVIDE ADEQUATE PROTECTION FOR THE COVERS. SHIPPING CONTAINERS SHALL BE MADE OF SUBSTANTIAL COMMERCIAL CONTAINERS SO CONSTRUCTED AS TO DETER DEFORMITY IN HANDLING AND TO INSURE ACCEPTANCE AND SAFE DELIVERY. EACH SHIPPING CONTAINER SHALL BE CLEARLY AND PERMANENTLY MARKED WITH THE MANUFACTURER'S NAME, PRODUCT NAME AND/OR NUMBER, AND THE QUANTITY CONTAINED.

PHYSICAL REQUIREMENTS FOR TOILET SEAT COVERS (LINE 00005)

CHARACTERISTICS:

BASIS WEIGHT: MINIMUM LBS	10
TENSILE STRENGTH, MD DRY, LBS/IN. MIN.....	2.0
ABSORPTION TIME OF 0.1 ML OF WATER PER SECOND.....	NOT SPECIFIED
COVER COUNT/PACKAGE MIN.....	250

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PACKAGES/CASE MIN.....20
RECYCLED FIBER CONTENT = 100%
WITH A MINIMUM PERCENT OF POSTCONSUMER RECOVERED MATERIALS OF 5%

SPECIFICATIONS FOR BROWN KRAFT PAPER TOWELS (LINES 00006,00007, 00009)

THE PAPER TOWELS SHALL BE MADE FROM FIBROUS, CELLULOSIC MATERIAL AND/OR RECLAIMED FIBERS, AND SHALL HAVE A ROUGH SURFACE SUCH AS PRODUCED BY CREPING OR EMBOSsing. THEY SHALL BE FREE OF HOLES, BREAKS AND WRINKLES. EDGES SHALL BE EVENLY CUT. TOWEL SURFACES SHALL BE CLEAN AND THERE SHALL BE NO EVIDENCE OF DIRT OF FOREIGN MATERIAL.

PACKAGES SHALL BE BANDED ACCORDING TO MANUFACTURER'S PRACTICE. SHIPPING CONTAINERS SHALL BE SO CONSTRUCTED AS TO DETER DEFORMITY IN HANDLING AND TO INSURE SAFE DELIVERY AND ACCEPTANCE. EACH SHIPPING CONTAINER SHALL BE CLEARLY AND PERMANENTLY MARKED WITH THE MANUFACTURER'S NAME, THE PRODUCT NAME AND/OR NUMBER AND THE QUANTITY CONTAINED.

PHYSICAL REQUIREMENTS FOR TOWELS (LINES 00006, 00007, & 00009)

CHARACTERISTIC:

TENSILE STRENGTH-DRY, KG/15MM..... .80
AVERAGE BOTH DIRECTIONS
TENSILE STRENGTH-WET, AFTER ACCELERATED AGING, KG/15MM... .19
AVERAGE BOTH DIRECTIONS
ABSORPTION TIME OF 0.1 ML. WATER, MAX. SECONDS..... 100

SHEET TOWELS:

SHORTEST DIMENSION, MIN. INCHES.....8" SINGLEFOLD
9-1/8" MULTIFOLD
MINIMUM AREA/SHEET, SQUARE INCHES.....80 SINGLE FOLD
85 MULTIFOLD
SHEET COUNT/CASE, MIN. 2400
SHEET COUNT/CASE, MAX. 4400

ROLL TOWELS:

CORE DIAMETER.....1" - 1-9/16"
LINER FEET/ROLL.....350 MIN./625 MAX.
LINEAR FEET/CASE..... 4200MIN./7500 MAX.

RECYCLED FIBER CONTENT = 100% WITH MINIMUM PERCENTAGE OF POSTCONSUMER RECOVERED MATERIALS OF 40%

SPECIFICATIONS FOR C-FOLD TOWELS (LINE 00008)

THE PAPER TOWELS SHALL BE MADE FROM FIBROUS, CELLULOSIC MATERIAL AND/OR RECLAIMED FIBERS, AND SHALL HAVE A ROUGH SURFACE SUCH AS PRODUCED BY CREPING OR EMBOSsing. THEY SHALL BE FREE OF HOLES, BREAKS, AND WRINKLES. EDGES SHALL BE EVENLY CUT. TOWEL SURFACES SHALL BE CLEAN AND THERE SHALL BE NO EVIDENCE OF DIRT OR FOREIGN MATERIAL. THE TOWEL SHALL BE BROWN KRAFT.

PACKAGES SHALL BE BANDED ACCORDING TO MANUFACTURER'S PRACTICE. SHIPPING CONTAINERS SHALL BE SO CONSTRUCTED AS TO DETER DEFORMITY IN HANDLING AND TO INSURE SAFE DELIVER AND ACCEPTANCE. EACH SHIPPING CONTAINER SHALL BE CLEARLY AND PERMANENTLY MARKED WITH THE MANFACT-

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URER'S NAME, THE PRODUCT NAME AND/OR NUMBER AND THE QUANTITY CONTAINED

PHYSICAL REQUIREMENTS FOR C-FOLD TOWELS (LINE 00008)

TENSILE STRENGTH - DRY, KG/15MM .46
AVERAGE BOTH DIRECTIONS

TENSILE STRENGTH - WET, AFTER ACCELERATED AGING, KG/15MM .14
AVERAGE BOTH DIRECTIONS

ABSORPTION TIME OF 0.1 ML WATER, MAX SECONDS 100

FOLDED SIZE (IN INCHES) (ALLOWABLE VARIANCE +/- 1/2") 3 3/4" X 10 1/4"

OPEN SIZE (IN INCHES) (ALLOWABLE VARIANCE +/- 1/2") 10 1/4" X 12 3/4"

SHEET COUNT/CASE, MIN. 2400

SHEET COUNT/CASE, MAX. 4200

BASIS WEIGHT (LBS.) 23

RECYCLED FIBER CONTENT = 100% WITH A MINIMUM PERCENTAGE OF POST-
CONSUMER RECOVERED MATERIALS OF 40%.

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LINE NO.	COMMODITY/SERVICE DESCRIPTION	QUANTITY FROM/TO	UNIT	UNIT PRICE	DISCOUNT OFF CATALOG PRICE
	UNLESS SPECIFIED OTHERWISE BELOW:				
	SHIP TO: STATEWIDE DELIVERY				
00001	COMMODITY CODE: 640-75-002349 RECYCLED, ONE PLY TOILET TISSUE, FULLY WRAPPED. SHEET SIZE: 4.1" TO 4.5"W 4" TO 4-5/8"L 1000 SHEETS/ROLL 96 ROLLS/CASE BASIS WT: 11 LBS MINIMUM RECYCLED CONTENT: 100% BRAND: DISTINCTION MODEL: 125	1	CASE	\$ 36.90000	
00002	COMMODITY CODE: 640-75-002352 RECYCLED TWO PLY TOILET TISSUE, WHITE FULLY WRAPPED SHEET SIZE: 4.1" TO 4.5"W 4" TO 4-5/8"L 500 SHEETS/ROLL 96 ROLLS/CASE BASIS WT: 18 LBS MINIMUM RECYCLED CONTENT: 100% BRAND: ATLAS PAPER MODEL: LA2	1	CASE	\$ 31.00000	
00004	COMMODITY CODE: 640-75-002338 RECYCLED JUMBO ROLL TOILET TISSUE, 1 PLY, 4000' ROLL MINIMUM 3.7"W MINIMUM 6 ROLLS/CASE RECYCLED CONTENT: 100% POST CONSUMER RECOVERED: 20% MINIMUM BRAND: ATLAS MODEL: 740	1	CASE	\$ 22.85000	
00006	COMMODITY CODE: 640-75-002331 RECYCLED SINGLEFOLD PAPER TOWEL BROWN KRAFT 8" X 10" SHEET, 250 TOWELS/PKG. 16 PKG/CASE, 4000 TOWELS RECYCLED CONTENT: 100% POST CONSUMER RECOVERED: 40% MINIMUM BRAND: PLAZA MODEL: SFJ	1	CASE	\$ 13.54000	