

**PPM49 – IMPORTANT INFORMATION
(Meals and Miscellaneous Allowances)**

S1503. General Specifications

**B. Funds for Travel Expenses
Section 5**

**C. Claims for Reimbursement
Section 3**

S1506 Lodging and Meals

A. Eligibility
2. Extended Stays
3. Single Day
4. Travel with Over Night Stay
5. Alcohol

B. Exceptions
1. Twenty Five Percent Over Allowances
2. Actual Expenses for State Officers

C. Meals and Lodging Allowances
1. Meal Allowance - Includes Tax and Tips
Tier I
Tier II
Tier III
Tier IV

**S1509. Special Meals
Sections A - D**

**S1510. Agency Hosted Conferences:
Sections A – C**

**S1511. INTERNATIONAL TRAVEL
Sections A & B**