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Executive Orders

EXECUTIVE ORDER EWE-77-13

Editors Note: Executive Order EWE-77-13 was issued on September 9, 1977, and published in the Louisiana Register, Volume 3, Number 10. The Governor subsequently amended Parts 4 and 6. EWE-77-13 is reprinted here as amended, minus Document No. 1, the list of Task Force members.)

WHEREAS, this administration has done more to increase the representation and participation of women than any previous administration and has set a precedent for appointing talented women in responsible positions, not only as Cabinet members, but also as members of numerous boards and commissions, the Constitutional Convention, and as Director of the Department of Corrections; and

WHEREAS, I support the strong belief that women do make invaluable contributions when they are entrusted with responsible positions, both in the public and private sector; and

WHEREAS, under the Edwards Administration, Louisiana should be foremost among the states in providing opportunities for women; and

WHEREAS, there is a need for a method to provide opportunities for increasing the number of women in responsible positions, and the establishment of a Louisiana Task Force for a Talent Bank of Women will fill that need; and

WHEREAS, the staff of the Bureau for Women is capable of maintaining and administering the files of the Talent Bank of Women; and

WHEREAS, coordination and leadership, combining both public and private interests on State and local levels, is essential to assist the Bureau for Women in planning an effective program for the benefit of the citizens of this State; and

WHEREAS, the responsibility for developing these advantages should be drawn from many areas; and

WHEREAS, it is required that these responsibilities be coordinated in a concentrated planning program to insure the formulation of a single policy including all interested agencies and groups, providing optimum benefit to the citizens of the State; and

WHEREAS, it is essential that cooperation and input to the planning program be secured from the private sector whose contributions are vital to the success of the resulting program; and

WHEREAS, Federal funds should be requested as deemed appropriate and desirable to assist this effort,

NOW, THEREFORE, in order to promote and assist in the development of a program to encourage more utilization of women in responsible positions and in the coordination of all levels of government and all private interests in this venture, I, Edwin Edwards, by virtue of the authority vested in me as Governor of the State of Louisiana, pursuant to the Constitution and applicable statutes of the State of Louisiana, do order as follows:

1. The establishment of the Louisiana Task Force for the purpose of assisting in the development of a comprehensive

policy for identifying qualified women for responsible positions.

2. The Task Force shall assist the Bureau for Women in the accumulation of a Talent Bank of Women.

3. The Task Force shall establish guidelines to follow in establishing a talent bank.

4. The Task Force shall consist of membership as shown in Document No. 1, attached hereto, which is made a part hereof and such other person as may be appointed by me.

5. The Task Force shall secure information concerning needs and opportunities and shall organize meetings for the purpose of informing interested groups and individuals of the purposes of this program. The information gathered will be submitted in report form, and shall form the basis of the Task Force's preliminary and final reports.

6. The Task Force shall be headed by a chairperson, as Coordinator and members appointed by the Governor, and who will serve without pay or other compensation. The Coordinator shall select a working staff to assist the Task Force in the performance of these duties.

7. The Task Force shall establish bylaws and rules of procedure for its operation.

IN WITNESS WHEREOF, I have hereunto set my hand officially and caused to be affixed the Great Seal of the State of Louisiana, at the Capitol, in the City of Baton Rouge, on this the 9th day of September, A.D. 1977.

Edwin Edwards
Governor of Louisiana

EXECUTIVE ORDER EWE-77-17

WHEREAS, sound population projections are necessary for efficient planning in Louisiana at the State and local level; and

WHEREAS, there is a need to eliminate possible discrepancies in planning activities resulting from the use of different sets of population projections; and

WHEREAS, adoption of one set of official projections would eliminate these discrepancies and would ensure uniform projections for use in all State and local planning activities.

NOW, THEREFORE, I, EDWIN EDWARDS, Governor of the State of Louisiana, by virtue of the power vested in me pursuant to the Constitution and applicable statutes of the State of Louisiana, do hereby order and direct the following:

1. The Louisiana State Planning Office is hereby authorized to identify and promulgate the official population projections to be utilized in State and local planning, in consultation with the College of Business, Division of Business and Economic Research for the University of New Orleans; the College of Business and Economic Research of the Louisiana Tech University; and the College of Business, Division of Research of the Louisiana State University, Baton Rouge.

2. The Louisiana State Planning Office must approve utilization of any other projections for planning purposes and any such use shall require substantive justification by the requesting department.

3. Notice of selection of the official planning projections shall be published in the Louisiana Register, and otherwise furnished to all affected State and local agencies. The projections shall be on deposit with the Louisiana State Planning Office which shall promulgate timely updates as necessary.

IN WITNESS WHEREOF, I have hereunto set my hand officially and caused to be affixed the Great Seal of the State of Louisiana, at the Capitol, in the City of Baton Rouge, on this the 6th day of October, A.D. 1977.

Edwin Edwards
Governor of Louisiana

EXECUTIVE ORDER EWE-77-18

WHEREAS, there is an ever-present concern over the scientific, technological, and environmental quality policies of this State; and

WHEREAS, it is the policy of this Administration to provide by all means possible for the positive utilization of scientific development, for technological transfer, and for the enhancement, protection, and improvement of environmental quality throughout the State of Louisiana; and

WHEREAS, Public Law 94-580, the Resource Conservation and Recovery Act of 1976, has mandated certain responsibilities to the individual states to respond to and participate in the full planning and implementation of this Act; and

WHEREAS, Louisiana has taken a leadership role in the planning and implementation of this Act; and

WHEREAS, technological resources are playing an increasing role in the day-to-day operation of State government through such activities as the proposed satellite monitoring of the Louisiana Superport; and

WHEREAS, it is essential for the State to engage in desirable programs to maximize the transfer and application of science and technology to Louisiana's problems; and

WHEREAS, diversification of industrial and governmental resources can be achieved through economic and scientific research to determine more and better ways to utilize the State's human and natural resources.

NOW, THEREFORE, I, EDWIN EDWARDS, Governor of the State of Louisiana, by virtue of the power vested in me, pursuant to the Constitution and applicable statutes of the State of Louisiana, do hereby create and establish the Office of Science, Technology, and Environmental Policy (OSTEP) within the Office of the Governor, whose purpose shall be to undertake matters dealing with scientific and technological research, the proper transfer of technology and coordination of the protection and improvement of environmental quality within the State of Louisiana.

FURTHERMORE, the Office of Science, Technology, and Environmental Policy shall be responsible for further coordination of planning and development of scientific programs and projects between Federal and State agencies; the transfer of technology from Federal sources in an efficient manner; the fostering of mutual cooperation among scientists, lay citizens, and governmental officials; and the maximizing of public and private participation in assessing and solving the many scientific, technological, and environmental problems facing the State of Louisiana.

FURTHERMORE, the Office of Science, Technology, and Environmental Policy shall be responsible for functioning as staff for the Governor's Advisory Committee on Waste Disposal Practices; shall be responsible for the full planning and coordination of the State's effort with respect to the Resource Conservation and Recovery Act of 1976 (P.L. 94-580); and shall coordinate, at least through the planning stages, the efforts of all other State agencies which have authority and responsibility for actual implementation and/or enforcement stages under any Federal laws, rules, regulations, or guidelines which pertain to areas addressed within the Resource Conservation and Recovery Act of 1976 (P.L. 94-580).

FURTHERMORE, the Office of Science, Technology, and Environmental Policy, at the direction of the Governor, shall maintain a close working relationship with the National Governors' Conference, and such other organizations, in an attempt to foster the States' interests, aims, and objectives as they relate to areas of scientific, technological, and environmental policy.

FURTHERMORE, the Office of Science, Technology, and Environmental Policy shall be directed by an Executive Director who shall be appointed by the Governor, and who shall advise the Governor on all matters pertaining to this office. The Executive Director shall further enlist and direct a competent and capable staff; shall have the authority to promote, procure, foster, and stimulate scientific, technological, and environmental research and development in the interest of the public; shall serve as an environmental advisor to the Governor; shall serve as official liaison in the transfer of technology from the Federal government to the State of Louisiana; and shall review the technical and managerial aspects of those research projects which may affect policy decisions of this Administration and report to the Governor.

FURTHERMORE, it is hereby ordered that all executive orders or parts of executive orders in conflict herewith are hereby rescinded and for all intents and purposes shall be considered null, void, and with no effect.

IN WITNESS WHEREOF, I have hereunto set my hand officially and caused to be affixed the Great Seal of the State of Louisiana, at the Capitol, in the City of Baton Rouge, on this the 11th day of October, A.D. 1977.

Edwin Edwards
Governor of Louisiana

EXECUTIVE ORDER EWE-77-19

WHEREAS, by Public Law 94-482 Congress established the National Occupational Information Coordination Committee for the purposes of improving coordination among vocational education, vocational rehabilitation, and manpower training programs, and to develop a source of information which will facilitate the accurate analysis and prediction of occupational supply and demand; and

WHEREAS, the Congressional Act mandates each state receiving funds under the Comprehensive Employment and Training Act of 1973 (CETA) to participate in this occupational information program, and to form a State Occupational Information Coordination Committee, and to create a coordinated system of employment information; and

WHEREAS, in order to provide more realistic employment opportunities and to generate information necessary to achieve the related but distinct objectives of vocational, educational, and rehabilitative programs, there should be developed uniform definitions of employment terminology, standards for estimating jobs, standards for estimating the labor force, and standard occupational classifications; and

WHEREAS, all of the above are national goals which can best be accomplished by full cooperation and coordination of efforts between the Federal government and the governments of the participating states; and

WHEREAS, this Administration is aware of the urgent need to manage public vocational programs in the most efficient manner and to provide a system of common information so as to contribute to the development of our state's economy; and

WHEREAS, the Congress has appropriated funds to initiate a coordinated occupational information system; and

WHEREAS, by participation in this program the State of Louisiana will realize many benefits, including improved governmental response to the needs of employers and job seekers, more effective management, more reliable occupational information for the use and benefit of public entities and private enterprise alike, more clearly identified employment opportunities, and improved reporting on the labor market.

NOW, THEREFORE, I, EDWIN EDWARDS, Governor of the State of Louisiana, by the power and authority vested in me by the Constitution and the laws of the State, do hereby create and establish in the Department of Labor the State Occupational Information Coordination Committee. Fiscal responsibility shall be vested in the State Department of Labor which embraces the Office of Employment Security. The Committee shall be an interagency public body composed of the Assistant Secretary of the Office of Employment Security, Department of Labor; the Assistant Secretary of the Office of Rehabilitation Services, Department of Health and Human Resources; the Director of the Governor's State Manpower Service Council; and a representative of the Vocational-Technical Education Committee of the State Board of Elementary and Secondary Education (the State Board of Vocational Education).

The Committee shall:

1. Create an occupational information system for the State of Louisiana. This system shall be housed in the Department of Labor, and shall serve the State's programs in vocational education, vocational rehabilitation, manpower training, and economic development.

2. Execute an interagency agreement for the purpose of coordinating a program of occupational information.

3. Develop information on labor demand and supply, using uniform employment definitions, standard estimation and projection procedures, and standard occupational classifications.

4. Upon request, provide State agencies, members of the Legislature, or private citizens with accurate, pertinent information.

5. Submit an annual plan of operation to the Louisiana Department of Labor and the National Occupational Information Coordination Committee.

6. Supply other information and reports, upon request, to the Federal government, particularly to the National Occupational Information Coordination Committee.

BE IT FURTHER PROVIDED that only the four statutory members as established by the Congressional Act, who

are the administrators of the State Manpower Services, Vocational Education, Vocational Rehabilitation, and Employment Security Programs, or their delegated representatives, may decide any matter concerning the expenditure of funds.

IN WITNESS WHEREOF, I have hereunto set my hand officially and caused to be affixed the Great Seal of the State of Louisiana, at the Capitol, in the City of Baton Rouge, on this the 25th day of October, A.D. 1977.

Edwin Edwards
Governor of Louisiana

Policy and Procedure Memoranda

Office of the Governor
Division of Administration
Policy and Procedure Memorandum No. 63

Subject: Policy for the Use of State-Owned Vehicles and Mileage Reimbursement

Effective Date: October 1, 1977

**Authorization: Title 39, R.S. 1950, Part VI, Section 231;
Title 39, R.S. 1950, Part XIII, Section 361**

1. General Information.

1.1 A uniform policy for the use of State-owned vehicles is herein set forth to provide for the inclusion of more energy efficient vehicles in the State transportation program, the adoption of energy concerning transportation methods, and to require that these measures be promulgated as official policy and procedure effective October 1, 1977.

2. Purpose and Scope.

2.1 The purpose of this Policy and Procedure Memorandum is to require the implementation of a uniform policy for the use of State-owned vehicles, to provide for the purchase of motor vehicles, and to establish intradepartment motor pools where feasible. The policies and procedures contained herein shall apply to all departments of State government as required by Act 142 of the 1976 Louisiana Legislature.

3. Policy and Procedures.

3.1 Policy.

3.1.1 State-owned vehicles shall be made available on a top priority basis to State employees who travel in excess of fifteen thousand miles annually in the performance of State business. The State-owned vehicle may be stored at the employee's residence when it is determined to be in the best interest of the department. Use of State-owned vehicles for other than official State business is strictly prohibited.

3.1.2 Conditions requiring mileage reimbursement must receive written authorization from the Cabinet secretaries or their designees. Authorization records should be maintained in the appropriate files for reim-

bursement records or must be submitted by the employee with his or her expense form.

3.1.3 Where the vehicle is to be used primarily for city-to-city travel, a standard size car may be purchased. Where travel is primarily within a small geographical area, a compact car or economy class vehicle shall be purchased.

3.1.4 Cases of special need where the performance of official State business requires deviation from stated policy must receive prior written approval from the Commissioner of Administration. Such cases include:

(1) State-owned vehicles used by employees traveling less than fifteen thousand miles annually.

(2) Privately owned vehicles used by employees traveling in excess of fifteen thousand miles annually.

3.1.5 Cabinet secretaries shall establish intradepartment motor pools for use in the performance of official State business by department personnel who are not assigned a State-owned vehicle nor authorized for travel reimbursement. Motor Pool Vehicles shall be designated as such by the use of appropriate lettering and/or decals. Motor pool overnight storage cities shall be designated by the Cabinet secretaries.

3.2 Procedures.

3.2.1 An assessment shall be made by all Cabinet secretaries of the travel requirements for the performance of their departmental business.

3.2.2 An assessment shall be made by all Cabinet secretaries of the conditions influencing the types of vehicles required. Assignments of vehicle types shall correlate to any special transportation requirements (e.g., the use of Cushman carts for transportation within the confines of an institutional complex). Transportation type vehicles for assignment to individual employees or to motor pools shall include all automobiles, station wagons, carryalls, trucks and any other vehicle assigned for the purpose of transporting employees. Purchase release orders shall include a detailed explanation of the purpose and use of each vehicle. The explanation shall include such detail as intended use in motor pool, intercity travel, city-to-city travel, etc.

3.2.3 An assessment shall be made of employee travel requirements and assignment of State-owned vehicles will be made to those employees who travel in excess of fifteen thousand miles annually on State business. Necessary exceptions must be defined, justified and submitted to the Commissioner of Administration for approval.

3.2.4 State-owned vehicles anticipated to be operated less than fifteen thousand miles annually which will not be incorporated into intradepartment motor pools shall be turned over to the Division of Administration, Property Control Section.

3.2.5 An assessment shall be made of the feasibility of operating intradepartmental motor pools. Where a significant number of State employees could benefit from such a pool one shall be established.

3.2.6 An annual report shall be submitted to the Commissioner of Administration by January 1, 1978, and each succeeding year to include the following:

(1) Total number of State-owned vehicles used by the department by type and year.

(2) Number of State-owned vehicles driven less than fifteen thousand miles annually.

(3) Number of State-owned vehicles driven in excess of fifteen thousand miles annually.

(4) Total number of employees receiving mileage reimbursement and that dollar amount.

(5) Number of employees receiving mileage reimbursement for traveling more than fifteen thousand miles annually and that dollar amount.

(6) Approved exceptions to uniform policy.

(7) Intradepartmental motor pool status.

(8) Number of cars turned over to Division of Administration, Property Control Section.

Charles E. Roemer, II
Commissioner of Administration and
Executive Assistant to the Governor

Emergency Rules

DECLARATION OF EMERGENCY

Department of Agriculture Office of Agricultural and Environmental Sciences

The Louisiana Department of Agriculture, Office of Agricultural and Environmental Sciences does hereby exercise the emergency provisions of the Administrative Procedures Act (R.S. 49:953B) to adopt, effective November 20, 1977, the following amendment to the Supplement to the Quarantine and Regulation to Prevent the Spread of, Control and Eradicate the Sweet Potato Weevil, under authority of Parts 2 and 3 of Chapter 12 of Title 3 of the Revised Statutes of 1950.

III. Quarantined Areas, 2.a., add:

Ouachita Parish—Ward 4; that portion consisting of a one mile radius of and including the property of H. K. Wimberly, Section 4, R2E, T17N; and

Ward 5; that portion consisting of a one mile radius of and including the property of J. W. Lea, Section 8, R2E, T18N; and that portion consisting of a one mile radius of and including the property of O. W. Hattaway, Section 18, R2E, T18N.

West Carroll Parish—Ward 4; that portion consisting of a one mile radius of and including the property of Leon Hill, Section 28, R23N, T23N; that portion consisting of a one mile radius of and including the property of Lonnie Reese, Section 21, R11E, T21N; that portion consisting of a one mile radius of and including the property of Aaron Freeman, Section 21, R11E, T21N; and that portion consisting of a one mile radius of and including the property of Christina Blackman, Section 21, R11E, T21N.

The purpose of the amendment is to list revised quarantined areas in a major sweet potato growing area of the state.

Richard Carlton, State Entomologist
Office of Agricultural and Environmental Sciences