

RULE

Board of Elementary and Secondary Education

Technical College System Refund Policy
(LAC 28:I.1523)

In accordance with R.S. 49:950, et seq., the Administrative Procedure Act, the Board of Elementary and Secondary Education adopted an amendment to the refund policy for the Louisiana technical colleges as stated below. This is an amendment to LAC 28:I.1523.

**Title 28
EDUCATION**

Part I. Board of Elementary and Secondary Education

Chapter 15. Vocational and Vocational-Technical Education

§1523. Students

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E. Fees for Louisiana Residents

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3. Tuition and Fees

a. Enrollment or re-enrollment payments or acceptable evidence of indebtedness, shall be due upon registration or re-enrollment, as part of the enrollment process.

4. State Refund Policy for the Technical College System

a. A 100 percent refund of tuition and fees will only be made when classes are closed or canceled.
b. A 75 percent refund of tuition and fees will be made to students withdrawing during the first five instructional days of the term.

c. A 50 percent refund of tuition and fees will be made to students withdrawing during the sixth to tenth instructional days of the term.

d. No refund shall be made after the tenth instructional day of the term.

e. No refund shall be made for evening extension classes.

NOTE: In accordance with Title IV of the higher education amendments, refunds of tuition and fees for pell grant recipients shall be made to the Pell Grant Program and not to the student.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:6(a), (10) (11); R.S. 17:1997.

HISTORICAL NOTE: Amended by the Board of Elementary and Secondary Education, LR 22: (June 1996).

Carole Wallin
Executive Director