

RULE

Board of Elementary and Secondary Education

Bulletin 746—Vocational-Technical Personnel

In accordance with R.S. 49:950, et seq., the Administrative Procedure Act, notice is hereby given that the Board of Elementary and Secondary Education adopted amended Bulletin 746, Part B, Louisiana Standards for State Certification of School Personnel, Vocational-Technical Personnel, Postsecondary. Requirements for the certification of vocational-technical personnel, including personnel in regional centers, vocational-technical directors, assistant directors, and instructors are described, as are application procedures and due process rights for those not meeting the published requirements. The major changes in this document are:

1. New certification requirements for:
 - a. full-time degree granting programs;
 - b. automotive technology, diesel mechanics, and collision repair technology;
 - c. associate degree general education.
2. Types of Certificates
 - a. Type T;
 - b. Type P;
 - c. Type S.
3. Course Requirements
 - a. Instructors with a high school diploma/GED must complete 15 hours of VTIE courses plus the new instructor workshop and must complete A.D. requirements within six years if teaching a degree granting program.
 - b. Instructors with an associate degree must complete nine hours of VTIE courses plus the new instructor workshop.
 - c. Instructors with a B.S. noneducation degree must complete six hours of VTIE courses plus the new instructor workshop.
 - d. Instructors with a master noneducation degree must complete six hours plus the new instructor workshop.
 - e. Instructors with a bachelor's in education must complete an orientation program only.
 - f. Instructors with a master's in education must complete an orientation program only.
 - g. Six hours of core course requirements have been eliminated. Instructors may choose from nine approved courses for required hours.
4. Orientation Program
 - a. The following personnel are required to complete the Louisiana Technical College System orientation program approved by the Louisiana Technical College System: all unclassified personnel who are new to the technical college system except personnel who are required to take the new instructor workshop.
5. Work Experience. All work experience requirements have been changed to four years.
6. Changed certification requirements for:
 - a. financial aid officer;
 - b. curriculum specialist;
 - c. industrial coordinator;
 - d. recruitments and placement officer;
 - e. computer specialist.

AUTHORITY NOTE: Promulgated in accordance with R.S. 17:6.

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Executive Director