



State of Louisiana

Division of Administration

TANF Executive Office of Oversight and Evaluation

TANF Initiatives Monthly Reporting Form

#TI01-04

Date Submitted: _____ Reporting Period _____ to _____
(Start of Month) (End of Month)

Total expenditures during reporting period _____ Total expenditures to date _____
(list all expenditures, including those to which you may/may not have received reimbursement) (list all expenditures from the beginning of your program year).
 These amount are not 'contracted obligations' but actual expenses paid and/or invoices submitted

TANF Initiative: _____ TANF Partner Agency _____

Name and Title of Individual Submitting Report: _____ Signature of Primary Point of Contact: _____

As a recipient of Temporary Assistance to Needy Families (TANF) funds, you are expected to report your on-going progress—including services performed through the use of contractors—towards meeting the stated goals and objectives of the services you are providing with TANF funds.

I. Service Delivery Totals for Reporting Period

Program Component	Program Participation Totals for Reporting Period	Unduplicated Program Participation Year-to-Date	Year-End Program Participation Target

II. Major Activities During Reporting Period

Please use status codes: **C**=Completed; **OS**=On Schedule; **DL**=Delayed; **CN**=Cancelled; **PS**=Planning State

Implementation Progress		
Task	Status	Description of Activity/Comments

III. Performance (These are your performance measures as submitted and approved by DOA)

Measure	Target	Actual	Actual Number if expressed as a %	Deviation	Reason for Deviation

IV. Describe any highlights and variances in program plan that have occurred during this reporting period.

V. Indicate what—if any—measures you have taken to correct variances, or poor performance during reporting period.

VI. Describe any obstacle or barrier that you foresee endangering full implementation of your project throughout the program year.

VII. Indicate major activities you will engage in for the next reporting period. Indicate applicable monitoring activities to take place.