

State of Louisiana
Office of State Uniform Payroll

Jeff Landry
Governor

Taylor F. Barras
Commissioner of Administration



Division of Administration
P.O. Box 94095
Baton Rouge, Louisiana 70804-9095
Phone (225) 342-0713
Fax (225) 342-1650

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OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2026-45

TO: LaGov HCM Paid Agency Human Resources
and Employee Administration Staff

FROM: Andrea P. Hubbard
Director

SUBJECT: Annual SCCC Notification - Request for Coordinators

The 2025 State Combined Charitable Campaign was a great success. Employee pledges, combined with funds raised from special events, generated \$352,716.27 for the 2025 SCCC. Fifty-six charities will receive donations through the statewide campaign during the 2026 calendar year.

In preparation for the 2026 Fall Campaign, which will be held from Sept. 1, 2026 through Dec. 1, 2026, Commissioner of Administration Taylor Barras recently sent an email to all LaGov HCM paid agency department heads requesting their assistance in appointing a SCCC Coordinator(s). The Office of State Uniform Payroll and the Louisiana Association of United Ways are requesting agency HR directors to assist their department heads with this task. Please contact your department head for information on how to designate a SCCC Coordinator.

The duties of Campaign Coordinators include attending training, obtaining and distributing campaign materials, preparing and sending communications, arranging for employee presentations by participating charitable organizations, collecting and submitting paper pledge forms to the agency's payroll office and LAUW, and completing the campaign evaluation form. Coordinators will also be responsible for maintaining the confidentiality of pledge information and the secure transmittal of campaign donations.

Refer to [LAC 4:III.Chapter 11](#) (pages 26-31) for more information on the SCCC.

Direct questions to a member of the [OSUP Benefits and Financial Administration Unit](#). Contact information is available on the [staff directory page](#).

APH:KG/rel