

Office of Statewide Reporting and Accounting Policy

State of Louisiana

Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

September 1, 2016

OSRAP MEMORANDUM 17-07

TO: Fiscal Officers
All ISIS Agencies

FROM: Afranie Adomako, CPA
Director of Management and Finance DOA

SUBJECT: 2016-2017 ISIS Calendar

Attached is the 2016-2017 ISIS calendar. The calendar covers the periods from June 2016 through August 2017. Please note that payroll off-cycles and reversals post daily to AFS.

Just a reminder, AFS checks are printed on Tuesdays and Fridays. Electronic Fund Transfers (EFT's) and Electronic Vendor Payments (EVP's) are processed daily. If a holiday occurs on the day before or the day of a scheduled check print, we will only print checks once that week. EFT's are not processed on holidays.

Any questions concerning the calendar should be addressed to the OSRAP Helpdesk at (225) 342-1097.

AA:cwc

Attachment

2016 - 2017 ISIS CALENDAR

June 2016

S	M	T	W	T	F	S
			1	2	3✂	4
5	6	7	8🍌	9	10💰	11
12	13	14	15	16	17	18
19	20	21	22🍌	23	24💰	25
26	27	28	29	30✂		

July 2016

S	M	T	W	T	F	S
					1	2
3	4🍌	5	6🍌	7	8💰	9
10	11	12	13	14	15	16
17	18	19	20🍌	21	22💰	23
24	25	26	27	28	29	30

August 2016

S	M	T	W	T	F	S
	1	2	3✂	4	5💰	6
7	8	9	10	11	12	13
14🍌	15	16	17🍌	18	19💰	20
21	22	23	24	25	26	27
28	29	30	31🍌			

September 2016

S	M	T	W	T	F	S
				1	2💰	3
4	5🍌	6✂	7	8	9	10
11	12	13	14🍌	15	16💰	17
18	19	20	21	22	23	24
25	26	27	28🍌	29	30🌟	

October 2016

S	M	T	W	T	F	S
						1
2	3	4	5✂	6	7	8
9	10	11	12🍌	13	14💰	15
16	17	18	19	20	21	22
23	24	25	26🍌	27	28💰	29
30	31					

November 2016

S	M	T	W	T	F	S
		1	2	3✂	4	5
6	7	8🍌	9🍌	10💰	11🍌	12
13	14	15	16	17	18	19
20	21	22	23🍌	24🍌	25💰	26
27	28	29	30			

December 2016

S	M	T	W	T	F	S
				1	2	3
4	3✂	6	7🍌	8	9💰	10
11	12	13	14	15	16	17
18	19	20	21🍌	22	23💰	24
25	26🍌	27	28	29	30	31

January 2017

S	M	T	W	T	F	S
1	2🍌	3	4🍌	5✂	6💰	7
8	9	10	11	12	13	14
15	16🍌	17	18🍌	19	20💰	21
22	23	24	25	26	27	28
29	30	31				

February 2017

S	M	T	W	T	F	S
			1🍌	2	3✂	4
5	6	7	8	9	10	11
12	13	14	15🍌	16	17💰	18
19	20	21	22	23	24	25
26	27	28🍌				

March 2017

S	M	T	W	T	F	S
			1🍌	2	3✂	4
5	6	7	8	9	10	11
12	13	14	15🍌	16	17💰	18
19	20	21	22	23	24	25
26	27	28	29🍌	30	31🌟	

April 2017

S	M	T	W	T	F	S
						1
2	3	4	5✂	6	7	8
9	10	11	12🍌	13	14🍌	15
16	17	18	19	20	21	22
23	24	25	26🍌	27	28💰	29
30						

May 2017

S	M	T	W	T	F	S
	1	2	3✂	4	5	6
7	8	9	10🍌	11	12💰	13
14	15	16	17	18	19	20
21	22	23	24🍌	25	26💰	27
28	29🍌	30	31			

June 2017







S	M	T	W	T	F	S
				1	2	3
4	5✂	6	7🍌	8	9💰	10
11	12	13	14	15	16	17
18	19	20	21🍌	22	23💰	24
25	26	27	28	29	30✂	

July 2017

S	M	T	W	T	F	S
						1
2	3	4🍌	5🍌	6	7💰	8
9	10	11	12	13	14	15
16	17	18	19🍌	20	21💰	22
23	24	25	26	27	28	29
30	31					

August 2017

S	M	T	W	T	F	S
			1	2🍌	3✂	4💰
5	6	7	8	9	10	11
12	13	14🍌	15	16🍌	17	18💰
19	20	21	22	23	24	25
26	27	28	29	30🍌	31	

-  AFS CUTOFF
-  PAYCHECKS ISSUED
-  AGENCY CUTOFF PRIOR YEAR
-  PAYCHECKS ISSUED & FREE OF SEMIMONTHLY DEDUCTIONS
-  STATE HOLIDAY
-  AFS POSTING DATE - PAYCHECKS

- * Void/Supplemental posted everyday
- ** AFS checks print Tuesdays/Fridays
- *** EFT's and EVP's are processed daily