

Authority/Use

The RFP process as allowed per R. S. 39:1593.C amended by Act 692 (Exhibit 1) of the 1997 General Session), is used for the procurement of hi-tech acquisitions or of complex services, or when contracting with a Group Purchasing Organization. It is used when cost is not the only selection criteria to be used, when soliciting solutions to a defined operational or functional need when objective bid specifications cannot be used, and/or to evaluate several solutions to remedy a problem. The RFP defines requirements and/or existing, legal, or limiting parameters; asks suppliers for proposed solutions and implementation plans; defines and quantifies evaluation criteria; outlines terms and conditions; and permits an agency to assess each offeror's strengths and weaknesses in areas such as but not limited to prior experience with similar contracts, managerial experience with similar projects, feasibility of the approach to satisfying the state's need, financial stability, etc. in addition to cost. (Denise's RFP directive of 2/18/98 is Exhibit 2.)