

**Division of Administration - Louisiana Property Assistance Agency  
Report of Possible Misuse, Abuse or Neglect of a State Vehicle**

Please submit using the button below or email the completed form to the LPAA Fleet Manager

**Complaint Information:**

Complainant: \_\_\_\_\_ Phone \_\_\_\_\_

Complainant Email: \_\_\_\_\_

Vehicle Description \_\_\_\_\_

License Number \_\_\_\_\_

Decal Information \_\_\_\_\_

Incident Date \_\_\_\_\_ Incident Time \_\_\_\_\_

Place: \_\_\_\_\_

Description of Incident/Report: \_\_\_\_\_

Response Requested \_\_\_\_\_

**LPAA Receiver Report**

Date: \_\_\_\_\_ Time \_\_\_\_\_

Receiver: \_\_\_\_\_ Tag # \_\_\_\_\_

Complaint Referred to \_\_\_\_\_

**Agency Response:**

Person to whom use of vehicle assigned at time of incident

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Vehicle Assignment (circle one):

Pool                      Personal Assignment                      Home Storage

Results: \_\_\_\_\_