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Division of Administration

John Bel Edwards
Governor
JAY DARDENNE
Commissioner of Administration

October 24, 2022

## OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM \#2023-15

TO: LaGov HCM Paid Agency Human Resources and Employee Administration Staff

FROM: Andrea P. Hubbard Director

SUBJECT: Purchasing Savings Bonds
Although the purchase of paper savings bonds is no longer offered through payroll deduction, employees can sign up for an account with TreasuryDirect to purchase savings bonds and other U.S. Treasury marketable securities, and direct a portion of their biweekly pay to this account. Agencies can refer to the Savings Bonds procedure on the OSUP website for instructions for employees to follow to set up a TreasuryDirect account.

Please notify your employees of this option for purchasing savings bonds. Keep in mind that OSUP does not have any involvement in the purchase of savings bonds other than forwarding the funds to the employee's TreasuryDirect account through direct deposit. Employees should thoroughly review the information available on the TreasuryDirect website for details regarding this service. Agencies can refer their employees to the TreasuryDirect website and the Savings Bonds page on the OSUP Website.

Direct questions to a member of the OSUP Benefits and Financial Administration Unit at _DOA-OSUP-BFA@LA.GOV.

APH/BPB:kme

