

# POSITIONS AUTHORIZED TO RECEIVE SHIFT DIFFERENTIAL

Division of Administration

SECTION: \_\_\_\_\_

UNIT: \_\_\_\_\_

Job Title: \_\_\_\_\_

Position Number: \_\_\_\_\_ Pay Grade: \_\_\_\_\_

Personnel Area of Position (4 digits LaGov code): \_\_\_\_\_

Current Incumbent (if position filled): \_\_\_\_\_

Personnel Number of Current Incumbent (if position filled): \_\_\_\_\_

In Accordance With DOA Personnel Policy Number: \_\_\_\_\_

Hourly Amount of Shift Differential: \_\_\_\_\_

Effective Date To Attach Shift Differential: \_\_\_\_\_

Effective Date To Remove Shift Differential: \_\_\_\_\_

Effective Date To Update Shift Differential: \_\_\_\_\_

\_\_\_\_\_  
Requested by Supervisor Date

\_\_\_\_\_  
Requested by Section Head Date

\_\_\_\_\_  
Approved by Appointing Authority Date

## OHR USE ONLY:

Position Attribute Added in LaGov by: \_\_\_\_\_ Date: \_\_\_\_\_

Position Attribute Removed in LaGov by: \_\_\_\_\_ Date: \_\_\_\_\_

Position Attribute Updated in LaGov by: \_\_\_\_\_ Date: \_\_\_\_\_

Incumbent Pay Record Updated in LaGov by: \_\_\_\_\_ Date: \_\_\_\_\_