

Required Postings

Division of Administration (DOA) employees are required by state and federal law to display the following postings in a location accessible to all employees. It is not required that each DOA section within the Claiborne Building have an individual set of federal and state postings. The postings below are located at the Ground Floor Entrance from the parking garage at the North side of the building and in the Office of Human Resources. Those sections with employees domiciled somewhere other than the Claiborne Building must assure that the announcements are posted and accessible to all employees in each and every location where employees are housed. **Click on the poster name to print a copy.**

Employers other than DOA: Copies of posters are issued to DOA employers only. If you are not a section within the DOA and need copies of postings you should contact the appropriate federal and state agencies for the latest official copies. The DOA should not be used as an official source for federal and state issued postings.

For state posters contact the Louisiana Works: <http://www.laworks.net>

For federal posters contact the U.S. Department of Labor at: <http://www.dol.gov>

FEDERAL

Employee Rights Under the Fair Labor Standards Act (Minimum Wage Poster)

Information regarding the minimum wage.

Your Employee Rights Under the Family and Medical Leave Act

Informs employee of their rights under the Family and Medical Leave Act.

Your Rights Under USERRA

Information on the job rights of individuals in the military service.

Know Your Rights: Workplace Discrimination is Illegal

Information regarding discrimination laws.

Instant Verification of Work Authorization (E-Verify) – English Version

Information regarding work authorization.

Instant Verification of Work Authorization (E-Verify) – Spanish Version

Information regarding work authorization.

Equal Employment Opportunity is The Law

Information regarding EEO laws.

Employee Rights: Employee Polygraph Protection Act

Information regarding polygraph tests.

Employee Rights: Under the National Labor Relations Act

Informs employee of their right under the NLRA.

STATE

Louisiana Minor Labor Law Placard

Legal provisions pertaining to minors.

Age Discrimination

Information regarding prohibition against age discrimination.

National Guard

Information regarding certain protected employment and reemployment rights, freedom from discrimination rights, and civil relief rights for persons in the national guard, reserves, or on active duty.

Workers' Compensation

Informs employees of their rights to Workers' Compensation if injured.

Unemployment Insurance

Information for employees concerning the rights and claims to unemployment insurance.

Out-of-State Motor Vehicles

Informs employees that each of their motor vehicles operated in Louisiana must be registered within thirty days of employment in Louisiana. A copy of the statute posted within the section will meet the posting requirements.

Earned Income Credit (EIC 2025)

Notice to employees of federal Earned Income Tax Credit.

Sickle Cell Trait Discrimination

Information prohibiting discrimination of individuals with sickle cell traits.

Equal Opportunity for All

Information regarding equal opportunity.

Genetic Discrimination

Information prohibiting discrimination in employment due to genetic information.

Independent Contractor or Employee?

Information regarding employees, employers, independent contractors and subcontractors.

Timely Payment of Wages

Information regarding the payment of wages.

Pregnancy Rights of Employees

Information prohibiting discrimination against individuals with medical needs causing limitations arising from pregnancy, childbirth, and related medical conditions.

Whistleblower Protection for Public Employees

Pertains to employees who report information which they reasonably believe is a violation of any provision of law, or any other acts of impropriety related to the scope or duties of public employment.