

Office of Community Development  
State of Louisiana  
Division of Administration


JEFF LANDRY  
GOVERNOR



TAYLOR F. BARRAS  
COMMISSIONER OF ADMINISTRATION

MEMORANDUM

TO: All Interested Persons

FROM:  Traci Watts, Director  
Office of Community Development – Local Government Assistance

DATE: January 8, 2025

SUBJECT: Citizen Participation and Procurement Information  
Louisiana Community Development Block Grant Program (LCDBG)  
FY 2026/ FY 2027 Program Cycle

The OCD-LGA will discuss the upcoming program years, application processes, and important dates during the following webinar:

January 23, 2025      TEAMS Webinar online  
<https://events.gcc.teams.microsoft.com/event/d5a9e4d3-824f-42d7-a977-9d9f8df872e8@89b0b16b-677c-4e6f-a254-61311d5b4a86>

The session is scheduled to begin at 9:00 a.m. and conclude by 4:00 p.m. with a break for lunch from 11:30 a.m. to 1:00 p.m. A link to the registration and documents to be used during the session can be located the OCD-LGA website at <https://www.doa.la.gov/doa/ocd-lga/ocd-lga-news/>.

A summary of the proposed LCDBG programs is attached to this memorandum. Please be aware that this information is subject to change, based on comments received during the State's public hearing and the subsequent comment period for citizen participation, and also the comment period following the publication of the State's *Proposed* FY 2026 Consolidated Annual Action Plan.

In order to expedite the application process for the FY 2026 and FY 2027 programs, local governments may now begin the citizen participation process. The process must be completed prior to the procurement of firms to assist with the application preparation and the tasks associated with application preparation, if the applicant intends to request LCDBG funds to pay for the services. After the local public hearing to receive citizen input is conducted, local governments may then decide what type of project(s) is needed for their community. At this point, the local government may begin procurement procedures for professional services that

will be paid for with LCDBG funds, contingent upon receipt of LCDBG funding. Please note a vendor cannot assist in the development of an application or drafting of specification requirements for a request for proposals and/or qualifications if that vendor intends to compete for the resulting procurements. Also, not all LCDBG Programs allow administrative costs to be paid for with LCDBG funds. The current citizen participation and procurement procedures local governments must follow in order to be eligible for funding are located on the Office of Community Development's website at <https://www.doa.la.gov/oa/ocd-lga/lcdbg-programs/forms-and-information/>.

If you have any questions regarding this memorandum, please contact me at 225-342-0148 or Fenishia Favorite at 225-342-5884. Please contact Heather Paul for questions regarding citizen participation at 225-342-7418 and Denease McGee for questions regarding procurement at 225-342-7530.

## **Louisiana Community Development Block Grant Program Proposed FY 2026/2027 Cycle Summary**

Based on past program years, the Office of Community Development – Local Government Assistance (OCD-LGA) anticipates an approximate allocation amount of \$23,000,000 and proposes the following program set asides:

Public Facilities (PF)	\$12,000,000	Economic Development (ED)	\$ 2,000,000
Clearance (CL)	\$ 6,000,000	Make A Difference (MAD)	\$ 2,000,000

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### **Public Facilities (PF) Program**

Applications for sewer, potable water, and street improvements will be accepted for a competitive funding round. The application process will be completed in two phases: Project Severity Assessment and Full Applications. The following dates are notable for the PF Program for FY 2026 and FY 2027:

FY 26/27 Project Severity Webinar	January 23, 2025
FY 26/27 Project Severity Assessment Due	May 22, 2025
FY 2026 Threshold Determination	July 21, 2025
FY 2026 Invitations to Apply Issued	August 4, 2025 (anticipated)
FY 2026 Application Webinar	August 18, 2025 (anticipated)
FY 2026 Applications Due	December 15, 2025
FY 2027 Threshold Determination	July 21, 2026
FY 2027 Invitations to Apply Issued	August 4, 2026 (anticipated)
FY 2027 Application Webinar	August 18, 2026 (anticipated)
FY 2027 Applications Due	December 15, 2026

OCD-LGA is proposing the following ceiling amounts for the Public Facilities activities in the State’s Proposed FY 2026 Consolidated Annual Action Plan with a minimum construction amount of \$350,000:

\$2,000,000 - Sewer Treatment, New and Existing Sewer Collection, Potable Water  
\$1,000,000 – Street Improvements

OCD-LGA is proposing the following for Public Facilities:

- Administrative costs are not eligible for grant funds.
- All street improvement projects will be limited to two target areas.
- Specific requirements regarding threshold determinations are on the OCD-LGA website.
- If the applicant’s water system is rated “D” or “F” by the Louisiana Department of Health then that entity would only be eligible for a Water Improvement project unless LDH approves for the applicant to submit for another activity.
- Rating Criteria for Public Facilities:
  - Consolidation of systems (4 points)
  - Resilience plan and activities included in proposed project (5 points)
  - Low to Moderate Income above 60% (5 points)
  - Project Severity (50 points)
  - Cost Effectiveness (10 points)
  - Past Performance (2 points)
  - Application Completeness (2 points)



**Clearance (CL) Program**

Applications for clearance, demolition will be accepted for a competitive funding round. The following dates are notable for the CL Program for FY 2026 and FY 2027:

FY 2026 Application Webinar	January 23, 2025
FY 2026 Threshold Determination	July 21, 2025
FY 2026 Applications Due	December 15, 2025
FY 2027 Threshold Determination	July 21, 2026
FY 2027 Application Webinar	August 4, 2026 (anticipated)
FY 2027 Applications Due	December 15, 2026

OCD-LGA is proposing the following ceiling amounts for the Clearance Program in the State's Proposed FY 2026 Consolidated Annual Action Plan with a minimum grant amount of \$150,000:

- \$500,000 for Villages and Towns
- \$750,000 for Cities and Parishes

OCD-LGA is proposing the following for the Clearance Program:

- Administrative costs are ineligible.
- Specific requirements regarding threshold determinations are on the OCD-LGA website.
- Rating Criteria for Clearance Program:
  - Low to Moderate Income (100 points)
  - Prior Approval to Demolish all structures (10 points)
  - Application Completeness (2 points)
  - Legal Fees (2 points)
  - Past Performance (2 points)

**Economic Development (ED) Program**

Applications for the Economic Development (ED) Program are accepted on a continuous basis. The following amounts available are limited by the number of new, permanent, full time jobs created/retained based on a maximum of \$35,000 per job for publicly-owned infrastructure:

New or Startup Businesses:

- \$700,000 (including administrative and pre-agreement costs) grant for publicly-owned infrastructure
- \$700,000 (including administrative and pre-agreement costs) for purchase, rehabilitation or construction of a publicly-owned building

Expansion of Existing Businesses:

- \$1,100,000 (including administrative and pre-agreement costs) grant for publicly-owned infrastructure
- \$1,100,000 (including administrative costs and pre-agreement costs) for purchase, rehabilitation or construction of a publicly-owned build

These amounts include up to \$100,000 for program administration and pre-agreement costs. A maximum of \$9,000 can be paid for pre-agreement costs if the Environmental Review Record is submitted prior to the application submittal or a maximum of \$4,000 for pre-agreement costs if the Environmental Review Record is not submitted prior to application submittal.

**Make A Difference (MAD) Program**

Applications for the Make A Difference (MAD) Program will be accepted for a competitive funding round. The application process will be completed in two phases: Letters of Intent and Full Applications. The following dates are notable for the MAD Program for FY 2026 and FY 2027:

FY 2026/2027 Program Webinar	January 23, 2025
FY 2026 Letters of Intent Due	May 22, 2025
FY 2026 Threshold Determination	July 21, 2025
FY 2026 Invitations to Apply Issued	August 4, 2025 (anticipated)
FY 2026 Application Webinar	August 18, 2025 (anticipated)
FY 2026 Applications Due	December 15, 2025
FY 2027 Letters of Intent Due	May 22, 2026
FY 2027 Threshold Determination	July 21, 2026
FY 2027 Invitations to Apply Issued	August 4, 2026 (anticipated)
FY 2027 Application Workshop	August 18, 2026 (anticipated)
FY 2027 Applications Due	December 15, 2026

OCD-LGA is proposing a program with a minimum grant amount of \$500,000 up to a maximum of \$2,000,000. Applicants may submit an application including any eligible CDBG activity that meets a CDBG national objective in an effort to have a measurable impact on their community. A list of all CDBG eligible activities can be found on the OCD-LGA website. Applications can and should contain multiple activities that address the needs of the community to be served.

OCD-LGA is proposing the following for the MAD Program:

- Pre-agreement costs are not eligible; administrative costs will be allowed up to \$100,000, depending on grant amount and type of projects involved.
- Specific requirements regarding threshold determinations are on the OCD-LGA website.
- Rating Criteria for MAD Program:
  - Citizen Participation Efforts (15 points)
  - Community Support (15 points)
  - Low to Moderate Income (25 points)
  - Measurable Impact to Community (45)