

Louisiana Office of Technology Services

Metro DWDM Order Form (OTS-53)

OTS ORDER NUMBER _____

(To Be Completed by OTS)

General Information (All fields are required)

Section 1

Agency Cost Center Number _____ Due Date Requested _____

Department/Office/Section _____ Date Prepared _____

Primary Technical Contact (PTC) _____ Alternate Technical Contact (ATC) _____

PTC Telephone Number _____ ATC Telephone Number _____

PTC Email Address _____ ATC Email Address _____

Telecommunications Coordinator Approval _____
(Signature)

Vendor Master Billing Number _____
(To be assigned by OTS)

Connection Information (All fields are required)

Section 2

Service Requested Install Change* Disconnect*

Request connection between ISB DPS LSU and ISB DPS LSU

Quantity _____

Connection Type/Protocol

- ETR
- Fast Ethernet 100 Base-FX
- Fibre Channel 100
- Fibre Channel 200
- FICON
- FICON Express
- Gigabit Ethernet 1000BASE-LX
- Gigabit Ethernet 1000BASE-SX

Connection Type/Protocol

- 10 Gigabit Ethernet 10 GBase-LX
- 10 Gigabit Ethernet 10 GBase-SX

* Existing Circuit ID is needed

Remarks (Optional. Attach additional sheets if necessary)

Use Acrobat Reader to open and complete the form. If you can access the [OTS Customer Self-Service Ticketing Portal](#), submit this form by attaching it to a general incident. Refer to [Ivanti Self-Service Instructions](#). If the portal is unavailable, email the completed form to otssupport@la.gov, attention DCO LaNet Network Support.

For assistance completing this form, email networkorders@la.gov or call 225.219.4860.