

Office of the Commissioner
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

MEMORANDUM

TO: All Heads of Departments and Agencies, Colleges and Universities, Boards and Commissions, Undersecretaries, and Hudson and Veteran Initiative Coordinators – State of Louisiana

FROM: Jay Dardenne, Commissioner of Administration

DATE: October 1, 2020

SUBJECT: Establishment of Goal for the Hudson and Veteran Initiative

I am pleased to announce that a combined statewide expenditure goal for the Hudson and Veteran Small Entrepreneurship Initiatives has been established for Fiscal Year 2021. Our goal is to have a 2% growth rate of qualified state expenditures paid to small entrepreneurs that have been certified by the Department of Economic Development under these initiatives. As in the prior year, this will continue to be a combined goal for both initiatives.

To promote success in accomplishing the combined, statewide goal, I am asking that agencies utilize to the maximum extent possible the following opportunities:

- 1) In all tie-bid situations, where there are two bids that are equal in terms of quality and price and one bidder is certified under either initiative, the fact that one bidder is so certified should be a primary consideration in breaking the tie.
- 2) Executive Order JBE 2017-18 governing small purchases which in part waives the requirement of soliciting three quotations when making purchases not to exceed \$15,000 per transaction from a small entrepreneurship certified under either initiative when the price is determined to be reasonable.
- 3) Applicable contracting language should be included whenever appropriate in Requests for Proposals. **This language must be included in all Requests for Proposals unless such inclusion will jeopardize funding for the procurement.** Language to be used can be found at: <http://www.doa.la.gov/Pages/osp/agencycenter/rfp/Index.aspx>.

I continue to welcome your suggestions, recommendations, and comments relative to how we can make these programs a success. Your continued active support of the overall mission of these initiatives to involve certified Louisiana-based small entrepreneurs in procurement and contracting opportunities is vital to the success of the program. Thank you for your usual cooperation. If you have any questions, please contact Jeremy Meiske at 225-342-8022 or Jeremy.Meiske@la.gov.

See attached document for your agency/department-specific goals.

**2020-21 Hudson and Veteran Initiatives-Percent of Department Avail. Budget for Hudson, VSE
and DVSE
(With FY21 Growth Target)**

Department	FY21 Department Available Budget	FY20 Hudson, VSE & DVSE Expenditures Combined	FY21 2% Growth Target
01-100 Governor's Office (Executive Office)	\$2,563,296	\$33,384	\$51,266
01-102 Office of Inspector General	\$44,462		\$889
01-103 Mental Health Advocacy Service	\$162,177	\$107	\$3,244
01-106 Louisiana Tax Commission	\$557,430	\$2,536	\$11,149
01-107 Division of Administration	\$234,237,392	\$3,046,352	\$4,684,748
01-109 Coastal Protection and Restoration Authority	\$96,932,946	\$2,022,975	\$2,063,435
*01-111 Governor's Office of Homeland Security and Emergency Preparedness	\$199,430	\$43,809,229	\$5,882,944
01-112 Department of Military Affairs	\$41,686,384	\$867,977	\$885,337
*01-115 Facility Planning and Control	N/A	\$2,666,182	\$2,719,505
01-116 Louisiana Public Defender Board	\$12,347,611		\$246,952
01-129 Louisiana Commission on Law Enforcement	\$3,060,657	\$189,195	\$192,978
01-133 Office of Elderly Affairs	\$263,118	\$3,102	\$5,262
01-254 Louisiana State Racing Commission	\$572,626	\$58	\$11,453
01-255 Office of Financial Institutions	\$1,027,073	\$1,218	\$20,541
03. Veterans Affairs	\$12,846,277	\$131,813	\$256,926
04-139 Secretary of State	\$11,808,491	\$41,151	\$236,170
04-141 Office of the Attorney General	\$12,494,646	\$15,587	\$249,893
04-147 State Treasurer	\$16,677,966	\$5,478	\$333,559
04-158 Public Service Commission	\$596,050	\$27,835	\$28,392
04-160 Agriculture and Forestry	\$10,478,500	\$11,184	\$209,570
04-165 Commissioner of Insurance	\$7,198,856	\$1,653,465	\$1,686,534
05. Economic Dev.	\$11,796,962	\$2,516,364	\$2,566,691
06. Culture, Rec., Tourism	\$30,918,945	\$5,882,623	\$6,000,275
07. DOTD	\$142,847,819	\$3,306,108	\$3,372,230
08. Corrections	\$254,784,666	\$497,373	\$5,095,693
08. Juvenile Justice	\$7,539,405	\$177,105	\$180,647
08. Public Safety	\$38,114,338	\$888,666	\$906,439
09. Health and Hospitals	\$426,159,825	\$1,912,728	\$8,523,197
10. DCFS	\$105,930,898	\$56,991	\$2,118,618
11. Natural Resources	\$12,758,118	\$203,982	\$255,162
12. Revenue	\$8,266,124	\$19,483	\$165,322
13. DEQ	\$7,756,636	\$1,536,642	\$1,567,375
14. Workforce Comm.	\$450,821,235	\$616,063	\$9,016,425
16. Wildlife & Fisheries	\$29,310,156	\$2,254,527	\$2,299,618
17. Civil Service	\$1,364,525	\$31,005	\$31,625
19. DOE, Schools	\$204,832,403	\$4,346,666	\$4,433,599
*19. Higher Ed	N/A	*\$9,058,742	\$9,239,917

**2020-21 Hudson and Veteran Initiatives-Percent of Department Avail. Budget for Hudson, VSE and DVSE
(With FY21 Growth Target)**

Department	FY21 Department Available Budget	FY20 Hudson, VSE & DVSE Expenditures Combined	FY21 2% Growth Target
21. Division of Administrative Law	\$861,916	\$22,755	\$23,210
21. Federal Property Assistance	\$2,414,538		\$48,291
21. LA Property Assistance Agency	\$1,464,945		\$29,299
21. Office of Aircraft Services	\$1,760,053	\$59,245	\$60,430
21. Office of Group Benefits	\$86,105,587		\$1,722,112
21. Office of Risk Management	\$40,237,219		\$804,744
21. Office of State Procurement	\$453,329	\$11,081	\$11,302
21. Office of Technology Services	\$284,337,490	\$3,143,827	\$5,686,750
TOTALS	\$2,616,592,520	\$82,012,060	\$83,943,718

*01-111 Target reduced due to COVID-19 expenditure in FY20

*01-115 Facility Planning and Control budget detail not available.

*19. Higher Education based on self-reported FY18 expenditure data due to reporting capabilities. (Not included in total)