Louisiana Office of Technology Services Network Services
LSI Security Change Request Form (NS-30)
Only agency-authorized contacts can request firewall changes.

1. Requester's Name (Printed)	2. Requester's Phone#	3. Requester's Email	4. Department	5. Division	6. Change Category	7. Proposed Change Date
					☐ Normal ☐ Emergency	

8. Requested Changes:

	Source Address	Source Port	Destination Address	Destination Port	Action Deny/Accept	Add/Remove Rule	Reason for Change(s)
Ex.	Any	Any	192.222.222.2	80 TCP	☐ Deny ☐ Accept	☐ Add ☐ Remove	Adding web access to web server in DMZ from any outside source
a					☐ Deny ☐ Accept	☐ Add ☐ Remove	
b					☐ Deny ☐ Accept	☐ Add ☐ Remove	
c					☐ Deny ☐ Accept	☐ Add ☐ Remove	
d					☐ Deny ☐ Accept	☐ Add ☐ Remove	

9. Request/remove static address assignment for:

Private IP Address	Translated to Public Address	Private IP Address	Translated to Public Address
a	a	c	c
b	b	d	d

10. Description of what you are trying to accomplish (use additional pages if needed):

11. Authorized Requester's Signature, Title	12. Date

The following section is to be completed by OTS-NS staff:

1. Change Request Security Review Results

2. Change Request Results: Approved/Denied, and Comments

3. Scheduled by	4. Date	5. Time	6. Back-out File Name

7. Request Closed by	8. Date	9. Time	