

Facility Planning and Control
State of Louisiana
Division of Administration

JEFF LANDRY
GOVERNOR



TAYLOR F. BARRAS
COMMISSIONER OF ADMINISTRATION

LaGOV VENDOR NUMBER REQUEST FORM

MEMORANDUM

TO: ALL CEA HOLDERS FOR FACILITY PLANNING AND CONTROL

**FROM: Bobby Boudreaux
Assistant Director**

LaGov Vendor numbers are required for disbursement of funds.

If you are not currently registered as a vendor in LaGov, please do so through the Office of State Procurement Vendor Center at <https://www.doa.la.gov/oa/osp/vendor-resources/>.

If you have any questions about this process, please contact the Vendor Help Desk at Vendr_inq@la.gov or 225-342-8010.

1. COMPLETED FORM W-9 (Request for Taxpayer Identification Number and Certification).
2. FEDERAL EMPLOYER ID NUMBER: _____
3. LA GOV VENDOR NUMBER: _____