

**MINUTES OF THE
PRELIMINARY SCREENING OF APPLICANTS**

**Exterior Waterproofing and Reroof Sections A/B/C/F (Phases 3 and 4)
Louisiana State Capitol Building
Baton Rouge, Louisiana
Project No. 01-107-12-01, F.01003957**

A meeting of the selection committee for the scoring and ranking of Proposers for the project referenced above was held in the Claiborne Building, 1201 N. Third Street, Thomas Jefferson Rm 1-136C, Baton Rouge, Louisiana 70802 on 8/22/2024.

The meeting was called to order at 9:00 AM by Matthew Baker, FPC Assistant Director and RFQ Coordinator. Those committee members present were: Cheryl Cloud, Lyle Savant, Glenn Frazier, Christin Meeker, Rob Ratcliff.

The first item of business was to ask for any public comments. There were none.

The next item of business was the scoring and ranking of applicants. Mr. Baker explained the scoring and ranking of proposals and he noted that proposals were distributed to the committee members prior to this meeting for review, outlining the following:

The purpose of this meeting is to score and rank the Proposals to determine if a recommendation to award a contract to the Proposer that received the highest score on its Proposal will be made or if the 3 Proposers with the highest scoring Proposals will be granted interviews. Ballots were provided to each committee member for the purpose of ranking each Proposal 1st, 2nd or 3rd for four different evaluation and selection criteria. The following scores are assigned to each rank: 1st = 3 points, 2nd = 2 points and 3rd = 1 point. Scoring will be in descending order with the highest total score representing the best score.

The first evaluation and selection criteria outlined in Tab 1 of the RFQ is History, Organization, Financial Condition of Proposer, which includes:

- Business organization and history of the Proposer
- Organization structure
- Financial condition

Mr. Baker requested the committee members share their thoughts and recommendations for this criteria.

Committee members shared some strong points and weak points of the proposers' submittals for this criteria.

Mr. Baker requested that committee members complete their ranking on this evaluation and selection criteria on their ballots.

Mr. Baker explained that the second evaluation and selection criteria that was outlined in Tab 2 of the RFQ is Qualifications & Staffing Plan, which includes:

- Pre-Construction Program
- Experience of key personnel including proposed partners and others proposed in key roles for the project.
- Relationships with the sub-contractor market
- Pre-construction phase staffing plans
- Construction phase staffing plans

Mr. Baker requested the committee members share their thoughts and recommendations for this criteria.

Committee members shared some strong points and weak points of the proposers' submittals for this criteria.

Mr. Baker requested that committee members complete their ranking on this evaluation and selection criteria on their ballots.

Mr. Baker explained that the third evaluation and selection criteria that was outlined in Tab 3 of the RFQ is Approach & Methodology, which includes:

- Management approach

- Project organization
- Expectation of being able to propose and meet an acceptable GMP on time that meets the Owner's expectations
- Unique capabilities/resources
- Proposed strategy to maximize DBE, SE, and/or Veteran-Owned Firms participation on this Project
- Safety program

Mr. Baker requested the committee members share their thoughts and recommendations for this criteria.

Committee members shared some strong points and weak points of the proposers' submittals for this criteria.

Mr. Baker requested that committee members complete their ranking on this evaluation and selection criteria on their ballots.

Mr. Baker explained that the fourth and final evaluation and selection criteria that was outlined in Tab 4 of the RFQ is Past Performance and Experience on Similar Projects, which includes:

- Pre-construction and construction experience of Proposer and its Management Team on similar projects with comparable scale and complexity.
- Experience with innovative delivery and procurement strategies
- Experience in proposing innovative design alterations that preserve quality at less cost
- History of previous professional relationship(s) between proposed team members, the Architect, and the Owner
- Demonstration of ability to provide well integrated, team approach to pre-construction services on past projects
- Satisfaction on similar projects verified with past employers/customers.
- Past performance of DBE, SE and/or Veteran-Owned Firms participation on similar projects
- Safety record

Mr. Baker requested the committee members share their thoughts and recommendations for this criteria.

Committee members shared some strong points and weak points of the proposers' submittals for this criteria.

Mr. Baker requested that committee members complete their ranking on this evaluation and selection criteria on their ballots.

Mr. Baker collected the ballots and read the rankings aloud. The rankings were recorded, scored and totaled to derive a total score for each Proposer. The following scores are assigned to each rank: 1st = 3 points, 2nd = 2 points and 3rd = 1 point. Scoring is descending order with the highest total score representing the best score.

The following scores were recorded.

History, Organization, Financial Condition of Proposer

	Cheryl Cloud	Lyle Savant	Glenn Frazier	Christin Meeker	Rob Ratcliff	Total
RNGD Builders, LLC	1	1	2	1	1	6
The Lemoine Company, LLC	2	2	1	2	3	10
Cangelosi Ward General Contractors, LLC & Broadmoor, LLC, A Joint Venture	3	3	3	3	2	14

Qualifications and Staffing Plan

	Cheryl Cloud	Lyle Savant	Glenn Frazier	Christin Meeker	Rob Ratcliff	Total
RNGD Builders, LLC	1	1	2	1	1	6
The Lemoine Company, LLC	2	2	1	3	2	10

Cangelosi Ward General Contractors, LLC & Broadmoor, LLC, A Joint Venture	3	3	3	2	3	14
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Approach and Methodology

	Cheryl Cloud	Lyle Savant	Glenn Frazier	Christin Meeker	Rob Ratcliff	Total
RNGD Builders, LLC	1	1	1	1	1	5
The Lemoine Company, LLC	2	2	2	2	3	11
Cangelosi Ward General Contractors, LLC & Broadmoor, LLC, A Joint Venture	3	3	3	3	2	14

Past Performance and Experience on Similar Projects

	Cheryl Cloud	Lyle Savant	Glenn Frazier	Christin Meeker	Rob Ratcliff	Total
RNGD Builders, LLC	2	1	2	1	1	7
The Lemoine Company, LLC	1	2	1	2	2	8
Cangelosi Ward General Contractors, LLC & Broadmoor, LLC, A Joint Venture	3	3	3	3	3	15

A sum of the rankings was calculated to determine the total score:

	History, Organization, Financial Condition of Proposer	Qualifications and Staffing Plan	Approach and Methodology	Past Performance and Experience on Similar Projects	Total
RNGD Builders, LLC	6	6	5	7	24
The Lemoine Company, LLC	10	10	11	8	39
Cangelosi Ward General Contractors, LLC & Broadmoor, LLC, A Joint Venture	14	14	14	15	57

Mr. Baker then explained that the 3 Proposers with the highest scoring Proposals will be invited to an interview. Since there were only 3 Proposers, all will be invited to be interviewed.

Mr. Baker explained that these firms will be contacted and provided additional information on the interviews.

Mr. Baker explained the interview process to the committee members, answered their questions on the process, explained how executive session works, and the balloting procedure after the interviews are complete and the public meeting resumes.

Meeting was adjourned at 9:28 a.m.