

**BOBBY JINDAL**  
GOVERNOR



**KRISTY H. NICHOLS**  
COMMISSIONER OF ADMINISTRATION

**State of Louisiana**  
Division of Administration  
**Office of State Procurement**

**MEMORANDUM OSP15-11**

**DATE:** June 8, 2015

**TO:** All Agency Heads, Department Undersecretaries, State Agencies, Quasi Agencies, Political Subdivisions, Colleges, Universities, Vo-Tech Schools, and Boards and Commissions

**FROM:** Paul A. Holmes, Director of State Procurement *P.H.*

**RE:** Copier Contracts for FY16

The Office of State Procurement is continuing its Strategic Sourcing efforts regarding the copier commodity. There will be no new copier contracts issued for FY16. OSP is currently working on extending the majority of the copier contracts through June 30, 2016. These renewals/extensions will be entered into the LaGOV system beginning in July. Once all contracts are available, OSP will send a notification that the copier contracts are available for purchase orders to be issued for FY16.

If you have any questions regarding the copier contracts, please contact Bess Guidry at [bess.guidry2@la.gov](mailto:bess.guidry2@la.gov).