**Please return via email by the 15th of the month following the Progress Report Period**

**The form fields can be navigated by using the up or down arrow key or by**

**directly clicking or tapping in the field.**

**Progress Report Period:** Click or tap here to enter text. **to** Click or tap here to enter text.

**Project Description:** Click or tap here to enter text. **PW #:** Click or tap here to enter text.

**State Agency:** Click or tap here to enter text. **State Building #:** Click or tap here to enter text.

**Physical Location of Site:** Click or tap here to enter text. **Parish:** Click or tap here to enter text.

**Person Completing Report:** Click or tap here to enter text. **Title:** Click or tap here to enter text.

**Phone:** Click or tap here to enter text. **Email:** Click or tap here to enter text.

**Estimated Project Cost: $** Click or tap here to enter text.

**1. Start date of the project:** Click or tap here to enter text.

**2. Anticipated completion date:** Click or tap here to enter text.

**3. Percentage of project completed on this structure/building:** Click or tap here to enter text.

**4. Problems encountered (Change Orders this Reporting Period, etc):**

Click or tap here to enter text.

**5. What assistance does your agency need from ORM:**

Click or tap here to enter text.

**6. Additional comments on the project’s status, as needed:**

Click or tap here to enter text.

**7. COMPLIANCE:** Agencies “must not make any award or permit any award (subgrant or contract) at any tier to any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs” per 44 CFR13.35 (2 CFR 200.213). Vendors can be verified for suspension or debarment by searching [www.sam.gov](http://www.sam.gov).

**Project Status (Select One)**

**(1)** **[ ]  Project on schedule**

**(2)** **[ ]  Project completed**

**(3)** **[ ]  Project delayed**

**(4)** **[ ]**  **Project canceled**

**PLEASE EMAIL THE COMPLETED FORM TO:**

**Sherry.Price@la.gov**

**Sean.Hall@icf.com**