

Office of State Procurement  
State of Louisiana  
Division of Administration

JOHN BEL EDWARDS  
GOVERNOR



JAY DARDENNE  
COMMISSIONER OF ADMINISTRATION

MEMORANDUM

**TO:** All Heads of Departments and Agencies, Colleges and Universities, Boards and Commissions, Undersecretaries, and Hudson and Veteran Initiative Coordinators – State of Louisiana

**FROM:** Jay Dardenne, Commissioner of Administration

**DATE:** November 13, 2023

**SUBJECT:** Establishment of Goal for the Hudson and Veteran Initiatives

I am pleased to announce that a combined statewide expenditure goal for the Hudson and Veteran Small Entrepreneurship Initiatives has been established for Fiscal Year 2024. Our goal is to have a 2% growth rate of qualified state expenditures paid to small entrepreneurs that have been certified by the Department of Economic Development under these initiatives. As in the prior year, this will continue to be a combined goal for both initiatives.

To promote success in accomplishing the combined, statewide goal, I am asking that agencies utilize to the maximum extent possible the following opportunities:

- 1) In all tie-bid situations, where there are two bids that are equal in terms of quality and price and one bidder is certified under either initiative, the fact that one bidder is so certified should be a primary consideration in breaking the tie.
- 2) Executive Order JBE 2020-21 governing small purchases which in part waives the requirement of soliciting three quotations when making purchases not to exceed \$30,000 per transaction from a small entrepreneurship certified under either initiative when the price is determined to be reasonable.
- 3) Applicable contracting language should be included whenever appropriate in Requests for Proposals. **This language must be included in all Requests for Proposals unless such inclusion will jeopardize funding for the procurement.** Language to be used can be found at <https://www.doa.la.gov/media/naahenge/rfplanguage.pdf>.

I continue to welcome your suggestions, recommendations, and comments relative to how we can make these programs a success. Your continued active support of the overall mission of these initiatives to involve certified Louisiana-based small entrepreneurs in procurement and contracting opportunities is vital to the success of the program. Thank you for your usual cooperation. If you have any questions, please email OSP-Reports@La.gov.

**See attached document for your agency/department-specific goals.**

**2023-24 Hudson and Veteran Initiatives-Percent of Department Avail. Budget for Hudson, VSE and DVSE  
(With FY24 Growth Target)**

| Department   | FY24 Department Available Budget* | FY23 Hudson, VSE & DVSE Expenditures Combined | FY24 2% Growth Target |
|--|-----------------------------------|---|-----------------------|
| 01-100 Governor's Office (Executive Office)                              | \$2,657,244                       | \$166,594                                     | \$169,926             |
| 01-102 Office of the Inspector General                                   | \$121,233                         | \$0   | \$2,425               |
| 01-103 Mental Health Advocacy Service                                    | \$204,056                         | \$2,180                                       | \$4,081               |
| 01-106 Louisiana Tax Commission  | \$460,102                         | \$4,179                                       | \$9,202               |
| 01-107 Division of Administration  | \$135,447,578                     | \$2,242,038                                   | \$2,708,952           |
| 01-109 Coastal Protection and Restoration Authority                      | \$121,930,815                     | \$4,527,289                                   | \$4,617,835           |
| 01-111 Governor's Office of Homeland Security and Emergency Preparedness | \$62,928,248                      | \$14,224,454                                  | \$14,508,943          |
| 01-112 Department of Military Affairs                                    | \$66,134,440                      | \$3,717,611                                   | \$3,791,963           |
| *01-115 Facility Planning and Control                                    | N/A                               | \$9,607,640                                   | \$9,799,793           |
| 01-116 Louisiana Public Defender Board                                   | \$13,110,080                      | \$0   | \$262,202             |
| 01-129 Louisiana Commission on Law Enforcement                           | \$2,909,653                       | \$370,191                                     | \$377,595             |
| 01-133 Office of Elderly Affairs   | \$263,118                         | \$0   | \$5,262               |
| 01-254 Louisiana State Racing Commission                                 | \$861,313                         | \$8,458                                       | \$17,226              |
| 01-255 Office of Financial Institutions                                  | \$468,271                         | \$2,673                                       | \$9,365               |
| 03-130 Department of Veterans Affairs                                    | \$18,114,948                      | \$1,013,822                                   | \$1,034,098           |
| 04-139 Secretary of State  | \$27,601,340                      | \$1,340,462                                   | \$1,367,271           |
| 04-141 Office of the Attorney General                                    | \$22,985,306                      | \$31,815                                      | \$459,706             |
| 04-147 Department of Treasury  | \$2,056,543                       | \$118,595                                     | \$120,967             |
| 04-158 Public Service Commission   | \$526,937                         | \$56,946                                      | \$58,085              |
| 04-160 Department of Agriculture and Forestry                            | \$37,490,653                      | \$40,112                                      | \$749,813             |
| 04-165 Department of Insurance   | \$51,261,771                      | \$1,701,432                                   | \$1,735,461           |
| 05. Louisiana Economic Development                                       | \$10,662,366                      | \$816,024                                     | \$832,344             |
| 06. Department of Culture, Recreation, and Tourism                       | \$51,029,749                      | \$122,306                                     | \$1,020,595           |
| 07. Department of Transportation and Development                         | \$239,904,235                     | \$7,458,079                                   | \$7,607,241           |
| 08. Department of Corrections  | \$328,391,643                     | \$1,909,151                                   | \$6,567,833           |
| 08. Office of Juvenile Justice   | \$44,073,552                      | \$1,828,429                                   | \$1,864,998           |
| 08. Department of Public Safety  | \$105,589,296                     | \$1,920,849                                   | \$2,111,786           |
| 09. Louisiana Department of Health                                       | \$430,840,386                     | \$5,226,092                                   | \$8,616,808           |
| 10. Department of Children and Family Services                           | \$139,001,793                     | \$281,358                                     | \$2,780,036           |
| 11. Department of Natural Resources                                      | \$15,620,850                      | \$208,661                                     | \$312,417             |
| 12. Department of Revenue  | \$9,809,954                       | \$67,165                                      | \$196,199             |
| 13. Department of Environmental Quality                                  | \$13,784,113                      | \$1,268,901                                   | \$1,294,279           |
| 14. Louisiana Workforce Commission                                       | \$83,954,634                      | \$1,430,335                                   | \$1,679,093           |
| 16. Department of Wildlife and Fisheries                                 | \$73,807,513                      | \$2,297,762                                   | \$2,343,717           |
| 17. State Civil Service  | \$3,340,796                       | \$13,320                                      | \$66,816              |
| 19. Department of Education  | \$106,640,122                     | \$4,064,482                                   | \$4,145,772           |
| *19. Higher Education  | N/A                               | *\$26,173,099                                 | *\$26,696,561         |
| 21. Division of Administrative Law                                       | \$1,168,976                       | \$2,572                                       | \$23,380              |
| 21. Federal Property Assistance  | \$2,250,806                       | \$0   | \$45,016              |
| 21. LA Property Assistance Agency  | \$1,901,324                       | \$0   | \$38,026              |
| 21. Office of Aircraft Services  | \$2,722,403                       | \$0   | \$54,448              |
| 21. Office of Group Benefits   | \$60,153,655                      | \$0   | \$1,203,073           |
| 21. Office of Risk Management  | \$19,885,320                      | \$260   | \$397,706             |
| 21. Office of State Procurement  | \$472,629                         | \$22,130                                      | \$22,573              |
| 21. Office of Technology Services  | \$616,289,250                     | \$15,088,104                                  | \$15,389,866          |
| <b>TOTALS</b>  | <b>\$2,938,628,807</b>            | <b>\$83,202,471</b>                           | <b>\$100,424,192</b>  |

\*01-115 Facility Planning and Control budget detail not available.

\*19. Higher Education based on self-reported FY22 expenditure data due to reporting capabilities. *(Not included in Expenditure and Growth Target totals)*

\*Available Budget calculation based on LaGov budget spread detail.