

ARCHITECTURAL SERVICES WANTED

Applications for Architectural Services for the following projects will be accepted until **2:00 p.m., Wednesday, November 15, 2017**. (Your attention is called to the **2:00 p.m. deadline -- exceptions WILL NOT be made**). Applications shall be submitted on the standard form **LASB - 1 - 2007 Edition only**, with no additional pages attached. Please be sure to use an up-to-date copy of the form. These forms are available at the selection board office and on the Facility Planning & Control website at <http://www.doa.la.gov/Pages/ofpc/Index.aspx>. Do not attach any additional pages to this application. **Applications with attachments in addition to the pre-numbered sheets or otherwise not following this format will be discarded.** One fully completed signed copy of each application shall be submitted. The copy may be printed and mailed or printed and delivered or scanned in PDF format and e-mailed. Printed submittals shall not be bound or stapled. E-mailed PDF copies, as well as printed copies, shall be received by Facility Planning & Control within the deadline stated above. The date and time the e-mail is received in the Microsoft Outlook Inbox at Facility Planning & Control shall govern compliance with the deadline for e-mailed applications. Timely delivery by whatever means is strictly the responsibility of the applicant. By e-mailing an application the applicant assumes full responsibility for timely electronic delivery. **DO NOT submit both printed and e-mail copies. Any application submitted by both means will be discarded.**

1. Southwest Louisiana Veterans Cemetery, Louisiana Department of Veterans Affairs, Jennings, Louisiana, Project No. 03-130-17-01, Part F.03000017.

This project consists of a new Southwest Louisiana Veterans Cemetery to be located in Jennings, LA on 19.2 acres next to the Southwest Veterans Home. The cemetery will be designed in compliance with state and federal guidelines and under the oversight of Veterans Cemetery Grants Program (VCGP), U.S. Department of Veterans Affairs. Basic features include main cemetery entrance, administration building, maintenance facility, committal shelter and assembly area, memorial wall, columbaria, scatter burial area, walkways, gardens, roadways, landscaping and all supporting infrastructure and amenities. Minimum services provisions are expected to be 1,200 pre-placed crypts, 600 casketed sites, 2,400 in-ground cremains, and 10,000 columbarium niches for a total of 14,200 gravesites. To further understand the scope of design requirements, applicants are highly encouraged to follow web link: <http://www.cem.va.gov/grants/index.asp> for more information. A Landscape Architect is required as either a designated project consultant or prime member of the design team. An aggressive design schedule has been established that requires multiple phase submittals and the complete bid package submittal to VCGP, Washington, D.C. **NLT May 24, 2018**, and the selected Designer must be prepared to meet that schedule. Designer's initial fee will be 65% or through Bidding Phase. If grant is awarded, Designer's contract will be amended for construction administration and closeout. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$5,758,650.00** with a fee of approximately **\$290,781.00**. Contract design time is **160** consecutive calendar days; including **53** days review time. Thereafter, liquidated damages in the amount of **\$1,000.00** per day will be assessed. Further information is available from **Mr. Bobby Boudreaux - Facility Planning and Control, 1201 N. Third Street, Suite 7-160, Baton Rouge, LA 70802; 225-219-0052.**

2. Exterior Waterproofing, Galvez Building, State Capitol Park, Baton Rouge, Louisiana, Project No. 01-107A-18-OFC, Part F.01003686.

This project consists of exterior waterproofing to replace all exterior joint materials, repairs to failing flashing and parapet caps, cleaning, and fluid applied waterproofing. The selected Designer will be required to acquire recognized accreditations for working from a swing stage, including "Fall Protection Authorized Person" training (ANSI/ASSE Z359.2, Section 3.3.6.3) and training on the actual certified fall protection system utilized by the Contractor. Designer is encouraged to hold certification for "Fall Protection Competent Person" ANSI/ASSE Z359.2, Minimum Requirements for a Comprehensive Managed Fall Protection Program. The Designer will conduct at least two comprehensive field inspections for each swing stage drop,

including two or more inspections at each window, plus final inspections as required to verify contractor's performance. The Designer's fee has been adjusted for these inspections. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$1,200,000.00** with a fee of approximately **\$104,885.00**. Contract design time is **150** consecutive calendar days; including **50** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **Mr. Perry Sims - Office of State Buildings, 1928 N. Third Street, Baton Rouge, LA 70802; 225-219-4789.**

3. Roofing, Waterproofing and Masonry Repairs, Madame John's Legacy, New Orleans, Louisiana, Project No. 01-107-06B-11, Part F.01003711.

This project consists of roofing, building envelope, and structural repairs to Madame John's Legacy Museum complex, which is a national historic landmark. Due to the age of these buildings, along with environmental conditions, extensive roofing and building envelope repairs are necessary. Additionally, the existing roof framing is showing signs of fatigue. The selected Designer will identify and document the areas that must be repaired and/or replaced. Consideration will be given, but not limited to, repair or replacement of the following existing components to prevent further water intrusion: slate roofing, roofing substrate, roof framing, copper gutters, plaster, masonry, and concrete slab/membrane/brick flooring. All work will be historically correct and reviewed by the State Historic Preservation Office. Applicants are required to enlist and include, as part of their basic fee, the services of a consultant specializing in the cleaning, waterproofing and restoration of historic building exteriors of a similar nature. Designer's fee has been increased to include the consultant services. If laboratory testing is required by the historic building waterproofing consultant during design phases, then it will be considered a reimbursable expense. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$1,045,000.00** with a fee of approximately **\$122,142.00**. Contract design time is **150** consecutive calendar days; including **50** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **Mr. Bobby Boudreaux - Facility Planning and Control, 1201 N. Third Street, Suite 7-160, Baton Rouge, LA 70802; 225-219-0052.**

4. Reroof, Garland Dupre Library, University of Louisiana at Lafayette, Lafayette, Louisiana, Project No. 01-107-15-04, Part F.01003687.

This project consists of the removal of the existing roof system down to the existing roof deck (approximately 57,500 sf of sections A, partial B, & C-G), and the installation of new tapered polyisocyanurate insulation to ensure positive drainage, new associated metal flashings, the review and adjustments necessary to address clearance requirements for existing mechanical units to meet roofing and/or code compliance requirements, and a new State of Louisiana approved 20-Year SBS Modified Bitumen roofing system in accordance with manufacturer's recommendations. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$750,000.00** with a fee of approximately **\$57,891.00**. Contract design time is **180** consecutive calendar days; including **60** days review time. Thereafter, liquidated damages in the amount of **\$100.00** per day will be assessed. Further information is available from **Mr. Kevin Clark - Facility Planning and Control, 1201 N. Third Street, Suite 7-160, Baton Rouge, LA 70802; 225-342-0571.**

5. Reroofing of Courtyard Roofs and Restoration of Attic Window Alcoves, Grilles and Attic Windows, Lower Pontalba Building, New Orleans, Louisiana, Project No. 01-107-15-04, Part F.01003715 & 01-107-06B-11, Part F.01003714.

This project consists of the replacement of slate and copper roofs within the courtyards (approximately 11,500 sf), and associated flashings, copings, gutters, and downspouts. Also included is pressure cleaning, waterproofing and restoration of recessed attic window alcoves, alcove grilles, and attic windows. The

Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$660,000.00** with a fee of approximately **\$51,490.00**. Contract design time is **150** consecutive calendar days; including **50** days review time. Thereafter, liquidated damages in the amount of **\$100.00** per day will be assessed. Further information is available from **Mr. Kevin Clark - Facility Planning and Control, 1201 N. Third Street, Suite 7-160, Baton Rouge, LA 70802; 225-342-0571.**

6. Expansion of Walk-in-the-Park Alzheimers 'Reflections' Unit, Southwest Louisiana Veterans Home, Jennings, Louisiana, Project No. 03-134-17-01, Part F.03000016.

This project consists of an approximately 1,700 sf addition to the Alzheimers Residential Wing to provide a climate controlled area for the patients to walk and safely "experience nature." The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$450,000.00** with a fee of approximately **\$42,671.00**. Contract design time is **120** consecutive calendar days; including **40** days review time. Thereafter, liquidated damages in the amount of **\$100.00** per day will be assessed. Further information is available from **Mr. Bobby Boudreaux - Facility Planning and Control, 1201 N. Third Street, Suite 7-160, Baton Rouge, LA 70802; 225-219-0052.**

GENERAL REQUIREMENTS APPLICABLE TO ALL PROJECTS:

Applicants are advised that design time ends when the Documents are "complete, coordinated and **ready for bid**" as stated in to Article 3.3.1, 4) of the Capital Improvements Projects Procedure Manual for Design and Construction. Documents will be considered to be "complete, coordinated and ready for bid" only if the advertisement for bid can be issued with no further corrections to the Documents. Design time will not necessarily end at the receipt of the initial Construction Documents Phase submittal by Facility Planning and Control. Any re-submittals required to complete the documents will be included in the design time.

In addition to the statutory requirements, professional liability insurance covering the work involved will be required in an amount specified in the following schedule. This will be required at the time the designer's contract is signed. Proof of coverage will be required at that time.

SCHEDULE

LIMITS OF PROFESSIONAL LIABILITY

<u>Construction Cost</u>	<u>Limit of Liability</u>
\$0 to \$1,000,000	\$500,000
\$1,000,000 to \$10,000,000	\$1,000,000
\$10,000,000 to \$20,000,000	\$1,500,000
\$20,000,000 to \$50,000,000	\$3,000,000
Over \$50,000,000	To be determined

Applicant firms should be familiar with the above stated requirements prior to application. The firm(s) selected for the project(s) will be required to sign the state's standard Contract Between Owner and Designer. When these projects are financed either partially or entirely with Bonds, the award of the contract is contingent upon the sale of bonds or the issuance of a line of credit by the State Bond Commission. The State shall incur no obligation to the designer until the Contract Between Owner and Designer is fully executed.

Firms will be expected to have all the expertise necessary to provide all architectural services required by the Louisiana Capital Improvement Projects Procedure Manual for Design and Construction for the projects for which they are applying. Unless indicated otherwise in the project description, there will be no additional fee for consultants.

Facility Planning and Control is a participant in the Small Entrepreneurship Program (the Hudson Initiative) and applicants are encouraged to consider participation. Information is available from the Office of Facility Planning and Control or on its website at www.doa.la.gov/Pages/ofpc/Index.aspx.

ANY PERSON REQUIRING SPECIAL ACCOMMODATIONS SHALL NOTIFY FACILITY PLANNING AND CONTROL OF THE TYPE(S) OF ACCOMMODATION REQUIRED NOT LESS THAT SEVEN (7) DAYS BEFORE THE SELECTION BOARD MEETING.

Applications shall be delivered or mailed to :

Applications shall be delivered or mailed or emailed to :
LOUISIANA ARCHITECTS SELECTION BOARD
c/o FACILITY PLANNING AND CONTROL

Deliver:	Mail:
1201 North Third Street	Post Office Box 94095
Claiborne Office Building	Baton Rouge, LA 70804-9095
Seventh Floor, Suite 7-160	E-Mail:
Baton Rouge, LA 70802	selection.board@la.gov

Use this e-mail address for applications only. Do not send any other communications to this address.

The tentative meeting date for the Louisiana Architectural Selection Board is **Wednesday, November 29, 2017 at 10:00 AM at Claiborne Building, Room 1-136C (Thomas Jefferson Room), 1201 N. Third Street, Baton Rouge, LA 70802.**