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GOVERNOR



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COMMISSIONER OF ADMINISTRATION

State of Louisiana
Division of Administration
Office of Technology Services

June 4, 2019

ISIS Memorandum 19-002

To: ISIS Agency Liaisons
Fiscal Officers
Financial Management Personnel

Subject: AFS System Unavailable Monday, July 1, 2019

Agencies will not have access to the ISIS AFS system Monday, July 1 as part of the June 30 year-end close procedures.

The monthly close for accounting period 12 19 will run on the evening of July 1. Monthly reports will be available in BUNDL for agencies the next day. The ISIS security lockout will be removed on 7/2/19, after the June 30 close processes are complete, to allow all user agencies access to process transactions in accounting period 01 20 for BFY 2020 and in accounting period 13 19 for BFY 2019. Transactions charged to accounting period 01 20, with the exception of payroll, will be restricted based on budget availability.

ISIS AFS system will resume the normal daily/weekend operational schedule on Tuesday, July 2nd, after the June 30 close processes are complete.

If you have any questions or concerns, please call the ISIS Help Desk at (225) 342-2677.

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