

# **ARCHITECTURAL SERVICES WANTED**

Applications for Architectural Services for the following projects will be accepted until **2:00 p.m., Wednesday, March 14, 2018**. (Your attention is called to the 2:00 p.m. deadline -- exceptions WILL NOT be made). Applications shall be submitted on the standard form LASB - 1 - 2007 Edition only, with no additional pages attached. Please be sure to use an up-to-date copy of the form. These forms are available at the selection board office and on the Facility Planning & Control website at <http://www.doa.la.gov/Pages/ofpc/Index.aspx>. Do not attach any additional pages to this application. **Applications with attachments in addition to the pre-numbered sheets or otherwise not following this format will be discarded.** One fully completed signed copy of each application shall be submitted. The copy may be printed and mailed or printed and delivered or scanned in PDF format and e-mailed. Printed submittals shall not be bound or stapled. E-mailed PDF copies, as well as printed copies, shall be received by Facility Planning & Control within the deadline stated above. The date and time the e-mail is received in the Microsoft Outlook Inbox at Facility Planning & Control shall govern compliance with the deadline for e-mailed applications. Timely delivery by whatever means is strictly the responsibility of the applicant. By e-mailing an application the applicant assumes full responsibility for timely electronic delivery. **DO NOT submit both printed and e-mail copies. Any application submitted by both means will be discarded.**

## **1. Library Replacement, Grambling State University, Grambling, Louisiana, Project No. 19-623-13-02, WBS F.19001130.**

This project consists of a new two story 58,300 sf Library facility to serve as the knowledge center and information repository hub for the students and faculty at Grambling State University. Spaces will include a coffee commons, learning commons, media lab, circulation, instructional services, stacks, archives and administration offices. The Percent for Universal Design program will apply to this project. The Designer will identify and develop features that utilize universal design principles and incorporate them into the project. The cost of these features will be at least 2% of the estimated construction cost. The Percent for Art program will apply to this project and the Designer will cooperate with the selected artist to incorporate the artwork into the design of the building. The Designer will be provided a recently completed Program, and design services will initially be limited to the Schematic Phase, Design Development Phase, and Construction Document Phase (to 60% fee). The fee has been adjusted to account for the limited services. At the Owner's option, the contract may be amended to include additional phases with a corresponding fee adjustment. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$14,500,000.00** with a fee of approximately **\$597,062.00**. Contract design time is **400** consecutive calendar days; including **133** days review time. Thereafter, liquidated damages in the amount of **\$700.00** per day will be assessed. Further information is available from **Ms. Sara McCann - Facility Planning and Control, 1525 Fairfield Avenue, Suite #650, Shreveport, LA 71101; 318-676-7984.**

## **2. Expansion of Columbarium Burial Section, Southeast Louisiana Veterans Cemetery, Slidell, Louisiana, Project No. 03-130-17-02, WBS F.03000019.**

This project consists of expansion to the existing Southeast Cemetery Columbarium Burial section by adding 510 in-ground cremains sites, as well as 1,100 Columbarium niches. Designer is responsible for ensuring expansion complies with VA/SCGS standards, National Cemetery standards and all State and Federal guidelines. Landscape consultant is required. Oversight from the Federal VA is to be expected at all phases of the project. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$1,385,213.00** with a fee of approximately **\$118,651.00**. Contract design time is **100** consecutive calendar days; including **33** days review time. Thereafter, liquidated damages in the amount of **\$300.00** per day will be assessed. Further information is available from **Mr. Bobby Boudreaux - Facility Planning and Control, 1201 N. Third Street, Suite 7-160, Baton Rouge, LA 70802; 225-219-0052.**

## **3. Repairs and Upgrades to Readiness Center, Alexandria National Guard Armory, Alexandria, Louisiana, Project No. 01-107-06B-11, WBS F.01003729.**

This project consists of repairs and renovations to offices, classrooms, dining, supply, storage and toilet rooms at the Alexandria Readiness Center including wall reconfiguration, painting, flooring, and new ceilings. The 40,000 sf building was constructed in 1963 and is a single story masonry structure with a retrofitted metal roof. Roof repairs are needed to alleviate leaks and water intrusion. Work also includes repair and/or upgrades to HVAC, mechanical,

electrical, and IT systems. Security upgrades are required to doors, windows and hardware. Some exterior site work may be required. There is existing asbestos floor tiles and pipe insulation. The Designer is responsible for any design related to remediation of these items. Designer will review all applicable codes including force protection requirements to bring the building to current standards. The repairs and upgrades will enhance the LANG's ability to support the agency mission for All Hazardous Response/Support. The building shall remain occupied during construction. Further, the Designer is responsible for all field surveys, topographical surveys, soil borings, and other subsurface investigations, determination of utility locations, capacities and similar fact-finding investigations as required for a complete project design. Contract will be with the Military. The Designer shall prepare and submit all required drawings to the Military in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$850,000.00** with a fee of approximately **\$75,732.00**. Contract design time is **145** consecutive calendar days; including **15** days review time. Thereafter, liquidated damages in the amount of **\$125.00** per day will be assessed. Further information is available from **MSG Joseph Cole - Camp Beauregard, Building 718 E Street, Pineville, LA 71360; 318-290-5431**.

#### **4. Temporary Inmate Holding Facilities, Jetson Correctional and Hunt Correctional, Baker & St. Gabriel, Louisiana, Project No. 08-406-17-ORM, WBS F.08000131.**

This project consists of a new 6-cell temporary inmate holding facility at Jetson Correctional in Baker and a new 12-cell temporary inmate holding facility at Hunt Correctional in St. Gabriel constructed to meet all applicable regulatory codes and standards for inmate holding including, but not necessarily limited to, associated site utilities infrastructure upgrades and walkway extensions. The Designer shall be responsible for completing a site assessment at each facility to confirm existing conditions as well as investigate and make recommendations regarding the option of either modular inmate holding units fabricated off-site and delivered to each site or on-site conventional construction. Funding for this project is provided in part by Office of Risk Management (ORM) and Federal Emergency Management Agency (FEMA). Design fees take into consideration designer involvement in project worksheet review and cost alignment associated with ORM and FEMA participation and oversight throughout all phases of design and construction. The Designer shall prepare and submit all required drawings to Facility Planning and Control in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$750,000.00** with a fee of approximately **\$81,021.00**. Contract design time is **90** consecutive calendar days; including **30** days review time. Thereafter, liquidated damages in the amount of **\$500.00** per day will be assessed. Further information is available from **Mr. Creighton Stout - Facility Planning and Control, 1201 North Third Street, Suite 7-160, Baton Rouge, Louisiana 70802; 225-342-3378**.

#### **5. Elevator Modifications, Engineering Building, University of New Orleans, New Orleans, Louisiana, Project No. SB 5128, WBS N/A.**

This project consists of repairs and modifications to upgrade five (5) traction elevators in the nine (9) story Engineering Building built in 1987 on the University of New Orleans campus. The work includes replacement of the controller, selector, ADA hands free phone, fixtures, limit switches, door operator, door tracks, hangers, rollers and clutch, door restrictors, wiring, hoist ropes, rope grippers, car top inspection, and car top handrail for each elevator. Use of the building will continue during construction of the project. Phasing will be required to keep at least one elevator operational during the construction project. Contract will be with the University of New Orleans. The Designer shall prepare and submit all required drawings to the University of New Orleans in AutoCAD and hard copy. Drawings shall follow the format specified in the "Instructions to Designers for AutoCAD Drawings Submittal". The funds available for construction are approximately **\$475,000.00** with a fee of approximately **\$44,448.00**. Contract design time is **90** consecutive calendar days; including **30** days review time. Thereafter, liquidated damages in the amount of **\$100.00** per day will be assessed. Further information is available from **Mr. Warren Davis - University of New Orleans; 2000 Lakeshore Drive, New Orleans, LA 70148; 504-280-3237**.

#### **GENERAL REQUIREMENTS APPLICABLE TO ALL PROJECTS:**

Applicants are advised that design time ends when the Documents are "complete, coordinated and **ready for bid**" as stated in to Article 3.3.1 4) of the Capital Improvements Projects Procedure Manual for Design and Construction. Documents will be considered to be "complete, coordinated and ready for bid" only if the advertisement for bid can be issued with no further corrections to the Documents. Design time will not necessarily end at the receipt of the initial Construction Documents Phase submittal by Facility Planning and Control. Any re-submittals required to complete the documents will be included in the design time.

In addition to the statutory requirements, professional liability insurance covering the work involved will be required in an amount specified in the following schedule. This will be required at the time the designer's contract is signed. Proof

of coverage will be required at that time.

## **SCHEDULE**

### **LIMITS OF PROFESSIONAL LIABILITY**

<u>Construction Cost</u>	<u>Limit of Liability</u>
\$0 to \$10,000,000	\$1,000,000
\$10,000,001 to \$20,000,000	\$1,500,000
\$20,000,001 to \$50,000,000	\$3,000,000
Over \$50,000,001	To be determined by Owner

Applicant firms should be familiar with the above stated requirements prior to application. The firm(s) selected for the project(s) will be required to sign the state's standard Contract Between Owner and Designer. When these projects are financed either partially or entirely with Bonds, the award of the contract is contingent upon the sale of bonds or the issuance of a line of credit by the State Bond Commission. The State shall incur no obligation to the designer until the Contract Between Owner and Designer is fully executed.

Firms will be expected to have all the expertise necessary to provide all architectural services required by the Louisiana Capital Improvement Projects Procedure Manual for Design and Construction for the projects for which they are applying. Unless indicated otherwise in the project description, there will be no additional fee for consultants.

Facility Planning and Control is a participant in the Small Entrepreneurship Program (the Hudson Initiative) and applicants are encouraged to consider participation. Information is available from the Office of Facility Planning and Control or on its website at [www.doa.la.gov/Pages/ofpc/Index.aspx](http://www.doa.la.gov/Pages/ofpc/Index.aspx).

**ANY PERSON REQUIRING SPECIAL ACCOMMODATIONS SHALL NOTIFY FACILITY PLANNING AND CONTROL OF THE TYPE(S) OF ACCOMMODATION REQUIRED NOT LESS THAT SEVEN (7) DAYS BEFORE THE SELECTION BOARD MEETING.**

Applications shall be delivered or mailed to :

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**LOUISIANA ARCHITECTS SELECTION BOARD  
c/o FACILITY PLANNING AND CONTROL**

<b>Deliver:</b>	<b>Mail:</b>
<b>1201 North Third Street</b>	<b>Post Office Box 94095</b>
<b>Claiborne Office Building</b>	<b>Baton Rouge, LA 70804-9095</b>
<b>Seventh Floor, Suite 7-160</b>	<b>E-Mail:</b>
<b>Baton Rouge, LA 70802</b>	<b>selection.board@la.gov</b>

**Use this e-mail address for applications only. Do not send any other communications to this address.**

The tentative meeting date for the Louisiana Architectural Selection Board is **Wednesday, March 28, 2018 at 10:00 AM at Claiborne Building, 1201 North Third Street, Room 1-153 (Iowa Room), Baton Rouge, Louisiana 70802.**